



TUITION REMISSION APPLICATION
2024-2025 Academic Year

Student Last Name First Name ID# Birthdate
Street City State Zip

Student is an: Undergraduate Graduate Undergraduate with previous degree

Employee's Name BU Start Date

Department Campus Email Ext.

Student Application Qualifies for Tuition Remission as (to be completed by the student):

- Full-time Employee Part-time Faculty Retired Employee
Spouse of Full-time Employee Spouse of Part-time Faculty Spouse of Retired Employee
Child of Full-time Employee Child of Part-time Faculty Child of Retired Employee
Deceased Employee Dependent

AS THE ELIGIBLE BRADLEY EMPLOYEE, I CONFIRM THAT THE ABOVE REFERENCED STUDENT MEETS THE UNIVERSITY'S DEFINITION OF ELIGIBLE CHILD OR ELIGIBLE SPOUSE. IF I DO NOT FILE A "FAFSA" I WILL BE REQUIRED TO DOCUMENT THEIR ELIGIBILITY. I AM AWARE OF THE UNIVERSITY'S POLICY FOR THE AWARDING OF BRADLEY-FUNDED ASSISTANCE WITH OTHER AID PROGRAMS. ANY BENEFIT RECEIVED FROM TUITION REMISSION MAY BE SUBJECT TO IRS RULES.

Student Signature Date

Eligible Employee's Signature Date

**Eligible Dependents must file a 2024-2025 FAFSA or provide the top half of the 2023 Federal tax form 1040. Eligible Spouse must have a Marriage Certificate on file. Remission will not be awarded until all documents are received and verified. **

1 An eligible full-time employee must meet the definition of "Regular full-time employees" as defined in the Bradley University IRS approved Educational Assistance Plan.
2 The spouse of an employee is eligible if married to the employee on the first day of the academic term for which the benefit is being requested.
3 Dependent is a natural child, adopted child, stepchild, or legal ward of an eligible employee who was claimed as a dependent on the employee's most recent federal tax return.
4 Under current IRS rules, these categories of eligibility are partially or fully taxable to the employee.

PLEASE RETURN TO: Swords Hall 100 or Via our secure portal at bradley.leapfile.net (use bufinaid@fsmail.bradley.edu as recipient)

FOR OFFICE USE: 2023 Federal 1040 or 24-25 FAFSA Marriage Certificate (for spouse benefit) U or G Major: Comment Communication Custom Data > Text Google Sheet