

ATTACHMENT #3 FOR FACULTY PERFORMANCE ASSESSMENT

Leave of Absence Without Pay Recommendations

Recommendations for Leaves of Absence Without Pay are to be made in accordance with the Faculty Handbook. Recommendations must be accompanied by an exhaustive written statement in support of the candidate and information on how the department will cover the faculty member's teaching load if the leave is granted.

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Signature (Department Chairperson) Date

Signature (Dean)

Date