

**Bradley University**  
**College of Education and Health Science**  
**Department of Nursing**

**Policy:** Special Clinical Placement Requests (Undergraduate)

**Purpose:** To outline parameters for acceptable special clinical placement requests. The primary objective is for students to attend the required amount of practicum in order to graduate. See the Clinical Attendance Policy.

**Policy Statement:** \*Special requests for clinical placement will only be considered for activities in which the student is representing a University-sanctioned obligation or University-sponsored activities. Sorority or Fraternity requests are exempt. Students who are Residential Advisors will have availability confirmed with their appropriate director.

Examples include: Athletes, ROTC, Honors, Band, Global Scholars

Work obligations will not be honored.

**Procedure:** Student Records Administrative Support Staff will notify students of the opening and closing date for special requests. All decisions regarding requests are made by the Core & Clinical Course Coordinator. Students are **not** to contact the Administrative Support Staff regarding decisions on special requests.

\*Special requests for weekend clinical will be *considered* for students in the honors program so they may take required honors courses. This will be done on a case-by-case basis and students must make arrangements to fulfill their simulation or other MWF nursing requirements with their honors course instructor. Other requests for weekend clinical will be honored with the same restrictions/requirements.

\*(note – The availability of clinical days, times, and sites fluctuate from semester to semester and options for special requests may not be able to be honored.)