



Third Regular Meeting  
2022-2023 Bradley University Senate  
3:10 p.m., Thursday, November 17, 2022  
Ballroom A, Michel Student Center



## **MISSION:**

Bradley University empowers students for immediate and sustained success in their personal and professional endeavors by combining professional preparation, liberal arts and sciences and co-curricular experiences. Alongside our dedication to students, we embrace the generation, application and interpretation of knowledge.

### **I. Call to Order**

### **II. Announcements**

0. The meeting is being recorded.
1. Social immediately following the senate meeting.

### **III. Approval of the Minutes of the Second Regular Meeting of the 2022-2023 University Senate, October 20, 2022**

See attached Minutes

### **IV. Report from the Student Body President**

### **V. Reports from Committees**

## A. Curriculum and Regulations

### 1. Online Course Development Initiative

### 2. Curriculum Consent Items

227209	Core curriculum addition	WLC WLT 340 Topics in Global Literatures
226055	Core curriculum addition	CFA CFA 250 Film History
223593	Core curriculum addition	MUS MUS 381 Western Music 1750-Present
223183	Core curriculum addition	MUS MUS 380 Western Music to 1750
222836	Core curriculum addition	CRM S W 395 Social Work Seminar
222834	Core curriculum addition	CRM S W 393 Social Work Practicum
----		
226556	Course addition	ATG ATG 479 Personal Tax and Estate Planning
226108	Course addition	FIN FIN 495 Personal Financial Planning Capstone
225037	Course addition	FIN FIN 331 Personal Investing
225036	Course addition	FIN FIN 200 Finance Career Foundations
----		
226086	Course modification	FIN FIN 322 Business Finance
225753	Course modification	MUS MUS 307 Music Agency and Fine Arts Administration
225751	Course modification	MUS MUS 304 Music Licensing and Contracts
225749	Course modification	MUS MUS 303 Music Products Industry
224592	Course modification	ENG ENG 347 Shakespeare
224559	Course modification	NUR NUR 207 Adult Health I: An Introduction to Medical-Surgical Nursing
224558	Course modification	NUR NUR 206 Adult Health I: An Introduction to Medical-Surgical Nursing
224557	Course modification	NUR NUR 204 Introduction to Health Assessment
209973	Course modification	HIS HIS 205 Non-Western Civilization: Latin America
----		
227896	Course deletion	MUS MUS 145 Cantus
225748	Course deletion	MUS MUS 306 Sales and Promotion in the Music Products Industry

### 3. Curriculum Items requiring a motion

225034	Major addition	FIN Personal Financial Planning
225033	Major addition	FIN Corporate Finance
----		
225879	Minor addition	MUS Minor in Music Industry
----		
224969	Minor modification	PSI Political Science Minor

224356      Minor modification      FIN Finance

----

225035      Major deletion      FIN Finance

## **B. Handbook Rewrite Ad Hoc Committee**

**1. Update** (see attached report)

## **C. Executive Committee**

**1. Associate Deans as members of University Senate Strategic Planning Committee (USPC)**

## **V. Reports from Administrators**

**A. President Standifird**

**B. Provost and Senior Vice President for Academic Affairs Zakahi**

## **VI. Old Business**

## **VI. New Business**

## **VII. Adjournment**

November 8, 2022

To: Teresa Drake, President, Bradley University, Senate  
From: Mathew Timm, Chair, ad hoc Handbook Rewrite Committee  
Subject: Report from the ad hoc Handbook Rewrite Committee

The ad hoc Handbook Rewrite Committee (HRC) began meeting in late September. We initially began with weekly meetings but have since transitioned to a bi-weekly meetings. Our initial meetings centered on how to structure our discussions and, based on those discussions, we requested that Senate Exec develop a specific charge for the HRC. That charge is below.

The HRC has also begun a careful line-by-line readthrough and discussion of the Handbook. The Committee will be reaching out to other University constituencies in the near future to broaden the discussion and to ask for their input into, and assistance with, the Handbook review and rewrite process.

We are recommending that changes coming out of the review/rewrite process be addressed piecemeal, by votes on any changes to specific portions of the Handbook, as they become available, but at the completion of the review process there be a general vote to accept the entirety of the changes.

**Committee Charge  
Ad Hoc Faculty Handbook Rewrite Committee**

The function of the ad hoc Faculty Handbook Rewrite Committee shall be to:

- 1. Propose substantive changes of Handbook language to the Senate.** This shall be done in consultation with appropriate internal and external experts including, but not limited to, Senate committees, general counsel, Human Resources, administrators, and AAC&U, AAUP.
- 2. Organize, structure, and conduct meeting with various constituencies of the University community.** These shall include open forums for the entire campus community and meetings with smaller constituencies within the broader campus community. The purposes of these meetings are to solicit input to guide the review of the Faculty Handbook language and the policies, procedures, and general information contained there-in. These meetings and open forums shall also serve the purpose of keeping the campus community informed about progress on the Handbook review process. These meetings and open forums shall begin as soon as possible.
- 3. Provide regular updates on progress made on the review and revision process to the University Senate.**



Second Regular Meeting **MINUTES**  
2022-2023 Bradley University Senate  
3:10 p.m., Thursday, October 20, 2022  
Ballroom A, Michel Student Center



## **MISSION:**

Bradley University empowers students for immediate and sustained success in their personal and professional endeavors by combining professional preparation, liberal arts and sciences and co-curricular experiences. Alongside our dedication to students, we embrace the generation, application and interpretation of knowledge.

### **I. Call to Order**

The meeting started at 3:12 PM.

### **II. Announcements**

1. The meeting is being recorded.

### **III. Approval of the Minutes of the First Regular Meeting of the 2022-2023 University Senate, September 15, 2022**

See attached Minutes

**Motion to approve the 1<sup>st</sup> regular meeting minutes from 2022-2023**

**Cecile Arquette (motion), Mat Timm (2<sup>nd</sup>)**

**The motion carries unanimously.**

### **IV. Report from the Student Body President, no report**

### **V. Reports from Administrators**

#### **A. Provost and Senior Vice President for Academic Affairs Zakahi**

Working on emergency operations document for inclement weather.

Distance education courses will follow the same calendar as other courses beginning in the fall of 2023.

Issues have been identified with Navigate and we are working through those. Office of Sponsored Programs has a new funding opportunity, proposal enhancement grants (PEG).

Bradley and OSF Trailblazer Challenge will determine up to six \$4,000 awards October 25<sup>th</sup> - OSF and Bradley press conference announcing the innovation for health (IFH) partnership

Incentive based budget presentation:

FY21 Data.

Positive revenue stream from all five colleges before overhead is applied.

After overhead, two colleges are positive.

A 30% participation rate is utilized to distribute resources throughout the colleges.

60/40 split of revenue - for example, an Econ (major) student is taking an English class, the College of Liberal Arts and Sciences will get 60% of the revenue for that individual student's class and 40% is distributed to the Foster College of Business.

Financial aid is also split on an individual student basis, as 60/40.

The goals should be to bring in more students and retain current students.

**VI. Old Business** - none

**VII. New Business** - none

**VIII. Adjournment**

The meeting adjourned at 4:04 PM.

UNIVERSITY SENATE MEETING SIGN IN SHEET –

SENATORS

Meeting Date:

10/20/22

Name		Name	
Anderson, Warren		Kelly, Todd	
Arquette, Cecile	<i>[Signature]</i>	Khodair, Yasser	<i>[Signature]</i>
Ball, Justin		Kindler, Andy	<i>[Signature]</i>
Blair, Eden	<i>[Signature]</i>	Lewer, Joshua	<i>[Signature]</i>
Borton, Rachel	<i>[Signature]</i>	Lukowiak, Twila	
Brammeier, Heather	<i>[Signature]</i>	Marsh, Christopher	<i>[Signature]</i>
Burroughs, Meghan	<i>M. Burroughs</i>	McAsey, Mike	<i>MM</i>
Carty, Tom	<i>TC</i>	McQuade, Kristi	
Cisneros, Adolfo	<i>[Signature]</i>	Miller, Johanna	<i>JM</i>
Clark, Jessica	<i>[Signature]</i>	Moon, Daniel	
Cox, Sheryl		Morris, Marty	
Davison-Aviles, Robert	<i>Beto</i>	Mou, Libin	
Daye, David		Nair, Kalyani	<i>[Signature]</i>
Drake, Teresa	<i>TE</i>	Newton, Lee	<i>ES</i>
Erickson, Deborah	<i>[Signature]</i>	Nielsen, John	<i>JN</i>
Ford, Heather	<i>[Signature]</i>	Petravick, Simon	<i>[Signature]</i>
Frazier, Meg		Portocarrero, Melvy	<i>MRP</i>
Genovese, Erin	<i>[Signature]</i>	Rommel, Megan	<i>MR</i>
George, Burl		Reynolds, Chris	
Getz, Dan	<i>Da Getz</i>	Schnupf, Udo	<i>[Signature]</i>
Gillespie, Oscar		Schweigert, Wendy	<i>[Signature]</i>
Glassmeyer, Danielle	<i>[Signature]</i>	Shastry, Prasad	<i>[Signature]</i>
Gore, Bryce		Spires, Todd	
Gorman, Zach	<i>[Signature]</i>	Standifird, Stephen	
Grandstaff, Jaime	<i>Jaime G</i>	Stern, Travis	<i>TWS</i>
Gribb, Molly	<i>[Signature]</i>	Stover, Naomi	<i>MS</i>
Grugan, Amy	<i>[Signature]</i>	Thomas, Nathan	<i>NT</i>
Ham, Ethan		Timm, Mat	<i>M.O.</i>
Hogan, Jackie	<i>[Signature]</i>	Williams, Chris	
Huberman, Jeffrey	<i>[Signature]</i>	Way, Jamie	
Jones, Chris		Zakahi, Walter	<i>[Signature]</i>
Kastberg, Erin			
Kelly, Joe			
Kimbartin	<i>KR/R</i>	Samuel Hawkins	<i>SH</i>

