

Bradley University Senate
Agenda
Sixth Regular Meeting of the 2017-2018 Senate
3:10 p.m. - 5:00 p.m., March 22, 2018
Michel Student Center – Marty Theater

I. Call to Order

II. Announcements

III. Approval of Minutes

- A. Fifth Regular Meeting Minutes, February 15, 2017.

IV. Reports from Administrators

- A. President Roberts
- B. Senior Vice President of Academic Affairs and Provost Zakahi
- C. Senior Vice President of Financial Affairs Anna

V. Report from Student Body President David Jensen

VI. Reports from Standing Committees

A. Curriculum and Regulations

Course Additions

- 167827 ETE ETE 240 Practicum for Teaching English Learners Part 2
- 165906 ECO ECO 240 Environmental Economics and Sustainability
- 165907 ECO ECO 340 Environmental Economics
- 165044 ECO ECO 375 Behavioral and Experimental Economics
- 159828 ETL MIS 473 Business Analytics Software and Applications III
- 162646 ETL MIS 471 Business Analytics Software and Applications II
- 160416 ETL MIS 383 Advanced Ethical Hacking
- 166986 PLW PLW 295 Introduction to Trial Advocacy
- 166987 PLW PLW 102 Introduction to Legal Research
- 166989 PLW PLW 325 Legal Ethics
- 166990 PLW PLW 400 Capstone Experience
- 152089 ENG ENG 340 Global British Literature

Course Deletions

- 166991 PLW PLW 290 Participation in Mock Trial
- 166993 PLW PLW 390 Participation in Mock Trial

Course Modifications

- 167766 ETE ETE 238 Practicum for Teaching English Learners II
- 167767 ETE ETE 239 Practicum for Teaching English Learners III

168197 ETE ETE 237 Practicum for Teaching English Learners I
166318 ECO ECO 332 Intermediate Microeconomics
166366 ECO ECO 418 Mathematical Economics
167292 ECO ECO 499 Senior Seminar in Economics, Part II
167291 ECO ECO 498 Senior Seminar in Economics, Part I
162654 ETL MIS 374 Database Management and Administration
162651 ETL MIS 272 Business Analytics Software and Applications I
162652 ETL MIS 276 Ecommerce Models and Applications
162655 ETL MIS 478 MIS Capstone Consulting Project
162064 ETL MIS 173 Introduction to Business Analytics
162653 ETL MIS 373 Applied Networking
166994 PLW PLW 101 Introduction to the Legal Profession
165905 FIN Q M 262 Quantitative Analysis I
166698 WLC WLA 201 Intermediate Arabic I
164054 E E ECE 572 Embedded Microcontroller Linux

Major Modifications

166153 I M User Experience Design
166975 IME Industrial Engineering
159821 ETL Management Information Systems

Minor Additions

162649 ETL Business Analytics
166669 ETL Cybersecurity
166985 PLW Legal Studies Minor

Minor Modification

162647 ETL Management Information Systems

Concentration Additions

159823 ETL Business Analytics
162650 ETL Cybersecurity

Concentration Modification

166632 ART

1. Academic Regulations and Degree Requirements

- On line Academic Calendar for 2021 – 2022. See below.
- On campus Academic Calendar for 2021-2022. Below and in the attached spreadsheet.

2. Executive Committee of the Graduate Faculty

Course Additions

167021 ENC ENC 714 Supervision of Instruction
166888 ENC ENC 701 THE INTERNSHIP

166890 ENC ENC 703 Action Research - Intro to Doctoral Studies
166891 ENC ENC 704 Action Research 2
166892 ENC ENC 705 Action Research 3
166893 ENC ENC 706 Action Research 4 - Seminar in Educational Research
166894 ENC ENC 707 Action Research 5 - Seminar in Educational Research
166895 ENC ENC 708 Boards and Educational Governance
166896 ENC ENC 709 Ethical & Political Foundations of Educational Policy
166897 ENC ENC 710 Learning in an Era of Technology
166898 ENC ENC 711 National Trends in Assessment, Data Analysis &
Accountability
166899 ENC ENC 712 The Superintendency
166900 ENC ENC 713 Legal & Ethical Issues Facing the Superintendency
166902 ENC ENC 715 Educational Finance
166903 ENC ENC 716 Culture & Community
166904 ENC ENC 717 Leadership in Higher Education & Community College
166905 ENC ENC 718 Administration of Online Programs in Higher Ed &
Community College
166907 ENC ENC 719 Student & Academic Affairs
166908 ENC ENC 720 The Contemporary Learner
166909 ENC ENC 721 Financial Affairs in Higher Education

Course Modifications

164798 BUS BUS 610 Graduate Business Practicum
167011 NUR NUR 840 DNP Clinical Practice
164054 E E ECE 572 Embedded Microcontroller Linux

Program Addition

166855 ENC Doctorate of Education in Educational Leadership

Program Modification

166976 ENC Principal Licensure

Major Modification

167007 NUR DNP-Leadership

3. Bradley Core Curriculum

Core Curriculum Additions

162497 RLS RLS 336 Buddhism and Asian Civilizations
165296 RLS PHL 130 The Three Teachings
161482 WLC WLS 222 Spanish for Heritage Speakers

B. University Strategic Planning:

Resolution: Be it resolved that the Bradley University shall implement the Bradley University Strategic Plan Implementation Plan.

The updated version of the Implementation Plan will be available Monday, March 19 at www.bradley.edu/sites/strategicplan/project-work-plan/

VII. Unfinished Business

Contractual Arrangements: Experience vs. Credentials Handbook Language.

Motion: To adopt the Handbook language changes and additions as indicated below in Part II.B.1.b, p. 35 and additions as indicated below in Part II.B.1.c., p. 37.

Part II.B.1.b., p. 35.

b. Full-time and part-time positions not eligible for tenure, consisting of the following ranks:

.....

Distinguished Professor In-Residence

In residence faculty teaching at the graduate level should have a terminal degree or a master's degree and relevant experience in the field in which they are teaching. In residence faculty teaching at the undergraduate level should have a master's degree or a bachelor's degree and relevant experience in the field in which they are teaching. Situations where professional experience is accepted in lieu of academic qualifications will be considered based on guidelines established by each department in consultation with the appropriate Dean and approved by The University Provost and Senior Vice President for Academic Affairs.

While there are a variety of circumstances in which an in-residence appointment may be appropriate for a department, it is expected that they will entail only a brief association with the University. (See [Annual Contracts](#)). In-residence appointees are not eligible for tenure while serving in an in-residence appointment status.

Part B.1.c., p. 37.

All special appointments require approval by the Provost and Vice President for Academic Affairs.

Special appointment faculty teaching at the graduate level should have a terminal degree or a master's degree and relevant experience in the field in which they are teaching. Special appointment faculty teaching at the undergraduate level should have a masters degree or a bachelors degree and relevant experience in the field in which they are teaching. Situations where professional experience is accepted in lieu of academic qualifications will be considered based on guidelines established by each department in consultation with the appropriate Dean and approved by The University Provost and Senior Vice President for Academic Affairs.

VIII. New Business

IX. Adjournment.

ACADEMIC CALENDAR 2021 - 2022

FIRST SEMESTER

August 16, Monday	Reporting date for faculty
August 21, Saturday	Residence halls open
August 25, Wednesday	Classes begin
October 9, Saturday	Fall Recess begins
October 13, Wednesday	Classes resume
November 24, Wednesday	Thanksgiving Recess begins (no classes)
November 29, Monday	Classes resume
December 7, Tuesday	Last day of classes
December 8, Wednesday	Study Day
December 9, Thursday	Final Examinations begin
December 15, Wednesday	Final Examinations end
December 18, Saturday	Commencement

JANUARY INTERIM

January 4, Tuesday	First day of classes
January 17, Monday	January Interim Ends

SECOND SEMESTER

January 10, Monday	Reporting date for new faculty
January 15, Sunday	Residence halls open
January 19, Wednesday	Classes begin
March 12, Saturday	Spring Recess begins

2021-2022, continued

SECOND SEMESTER, continued

March 21, Monday	Classes resume
May 3, Tuesday	Last day of classes
May 4, Wednesday	Study Day
May 5, Thursday	Final Examinations begin
May 11, Wednesday	Final Examinations end
May 14, Saturday	Commencement

SUMMER SESSIONS

May 16, Monday	May Interim I begins
May 16, Monday	May Interim II begins
NO CLASSES on Memorial Day Holiday	
June 3, Friday	May Interim I ends
June 6, Monday	Summer Session I begins
NO CLASSES on Fourth of July Holiday	
July 8, Friday	Summer Session I ends May Interim II ends
July 11, Monday	Summer Session II begins
August 12, Friday	Summer Session II ends

A clear copy of the 2021-2022 On-line Academic Calendar is contained in the attachment to the email announcing this meeting.

2021-2022 Online Academic Calendar

2021 FALL	Begins	Ends	BREAK	2022 SPRING	Begins	Ends	BREAK	2022 SUMMER	Begins	Ends	BREAK
15 week full term	8/23/2021	12/5/2021	12/6/21 - 1/2/22	15 week full term	1/3/2022	4/17/2022	4/18/22 - 4/24/22	15 week full term	4/25/2022	8/7/2022	8/8/22 - 8/21/22
<u>7.5 week terms</u>				<u>7.5 week terms</u>				<u>7.5 week terms</u>			
First 7.5-week	8/23/2021	10/13/2021		First 7.5-week	1/3/2022	2/23/2022		First 7.5-week	4/25/2022	6/15/2022	
Second 7.5-week	10/15/2021	12/5/2021		Second 7.5-week	2/25/2022	4/17/2022		Second 7.5-week	6/17/2022	8/7/2022	
<u>5 week terms</u>				<u>5 week terms</u>				<u>5 week terms</u>			
First 5-week	8/23/2021	9/26/2021		First 5-week	1/3/2022	2/6/2022		First 5-week	4/25/2022	5/29/2022	
Second 5-week	9/27/2021	10/31/2021		Second 5-week	2/7/2022	3/13/2022		Second 5-week	5/30/2022	7/3/2022	
Third 5-week	11/1/2021	12/5/2021		Third 5-week	3/14/2022	4/17/2022		Third 5-week	7/4/2022	8/7/2022	
<u>3 week terms</u>				<u>3 week terms</u>				<u>3 week terms</u>			
First 3-week	8/23/2021	9/12/2021		First 3-week	1/3/2022	1/23/2022		First 3-week	4/25/2022	5/15/2022	
Second 3-week	9/13/2021	10/3/2021		Second 3-week	1/24/2022	2/13/2022		Second 3-week	5/16/2022	6/5/2022	
Third 3-week	10/4/2021	10/24/2021		Third 3-week	2/14/2022	3/6/2022		Third 3-week	6/6/2022	6/26/2022	
Fourth 3-week	10/25/2021	11/14/2021		Fourth 3-week	3/7/2022	3/27/2022		Fourth 3-week	6/27/2022	7/17/2022	
Fifth 3-week	11/15/2021	12/5/2021		Fifth 3-week	3/28/2022	4/17/2022		Fifth 3-week	7/18/2022	8/7/2022	
Full Commencement:	Dec. 18, 2021			Spring Commencement:	May 14, 2022			Summer Commencement:	Aug. 15, 2022 (no ceremony)		

Bradley University Senate Minutes

Fifth Regular Meeting of the 2017-2018 Senate

3:10 p.m. - 5:00 p.m. February 15, 2018

Michel Student Center – Marty Theater

I. Call to Order

The meeting was called to order at 3:10 PM by Senate President Mat Timm

II. Announcements

- The meeting will be adjournment before the discussion on implementation plan of the Strategic Plan passed in Fall '17. A Draft of the Strategic Plan Implementation Plan can be obtained at www.bradley.edu/sites/strategicplan/project-work-plan/
- Mat Timm was invited to participate in the Board meeting. Five new members were added to the Board. There was a special recognition for the outgoing Chairperson of the Board: Doug Stewart. There was some discussion about the draft strategic plan implementation plan.

III. Approval of Minutes

- Dean Sattler made a motion to approve the minutes from the fourth regular meeting of the 2017-18 Senate. Senator Banning seconded. The motion was called to vote and was approved.

IV. Reports from Administrators

A. President Roberts

Admissions: Is on track. We are on track to hit 1100. We had 11,000 applications for the first time in our history. Bradley's brand is strong, and the demand is high. The admissions people are doing a great job.

Financial projections: We are still processing the Spring enrollment numbers. Once we get all the Spring enrollment numbers along with the discount rate, we can put together a budget for next year that we would present at the May Board meeting.

Business-Engineering building: It is on schedule and budget. We will see the building emerge out the ground relatively quickly.

Website: The Ask the Administrator website is up and running. There has been a little traffic about relatively minor issues.

Trustee: Seven trustee were rotated off the Board and there were five new trustee. Mr. Calvin Butler, CEO of Baltimore Power and Electric, is the new Chairperson of the Board.

B. Senior Vice President of Academic Affairs and Provost Zakahi

Wireless Upgrade: The latest phase of the wireless upgrade has been completed. The quality of the wireless will go up in some of the buildings.

Ongoing searchers: There are two ongoing searchers through the Provost's office. Skype interviews are continuing. There will be campus visits on either side of spring break. There will be open forums for both searchers during their campus visits. The campus community will have that opportunity to see the candidates and provide feedback.

Strategic Plan: The strategic plan was approved in the Fall. We are currently working on its implementation plan. There were a number of forums last week and this week. Feedback has been recorded and the Strategic Planning Committee is working through those.

Foster College: Matt O'Brien is serving as the Interim Dean of Foster College of Business

- Senator Sinha: Will the plan be brought to the Senate for a vote?
Provost Zakahi: Yes. The Board of Trustees would also have to approve. We are hoping to bring it to the March meeting for a vote.
- Dean Bakken: What will the reporting cycle be?
Provost Zakahi: Quarterly updates, with a goal for annual completion.

C. Senior Vice President of Financial Affairs Anna

We are in a critical assessment period not only for formulating next year's operating budget but for also for defining and resetting the five-year financial outlook. The outlook for next fall is positive, with the expectation that the discount rate will go down slightly. Out of the 100 million in net revenue, approximately 30% is not discounted at all. We can keep the overall discount rate below 40%. By the end of December, the University endowment stood at 315 million, 55% of which is unrestricted. It had gone up to 324 million by the end of January but there has been volatility since then. We are not fully investment, but we are well diversified. As an investor, we have a time frame that is infinite in nature and the endowment is invested with that perspective in mind.

V. Report from Student Body President David Jensen

Molly Paterson, secretary of the student body, presented report. The student body has discussed about (a) reallocation of the library hours, (b) implementing a campus food pantry, (c) sending out monthly campus wide enews letter called Beyond Bradley, and (d) preliminary plans for the sexual assault awareness month in April.

VI. Reports from Standing Committees

A. Affirmative Action Committee: Gender/Gender Identity Handbook

Senator Williams, a member of the committee, made a motion to approve the language below. As this language change was from committee, a second was not needed.

Motion: To adopt the Handbook Language changes and additions as indicated below.

I. University Government

...E. Bradley University Senate Constitution

...Article V—Committees

1. Standing Committees of the University Senate

...14. The Committee on Affirmative Action (p. 25)

*The function of the Committee on Affirmative Action shall be to review and, where appropriate, recommend practices and policies for the purpose of (a) enhancing the diversity of the faculty and student body through recruitment, retention, and other appropriate strategies, and (b) protecting individuals from discrimination and harassment based on age, color, creed, disability, ethnicity, **gender, gender identity and expression**, marital status, national origin, race, religion, ~~sex~~sexual orientation or veteran status.*

...II. Faculty

...E. Due Process (pp. 89 ff)

...e. Procedures for formal hearing

*...11) When discrimination on grounds of age, color, creed, disability, ethnicity, **gender, gender identity and expression**, marital status, nationality origin, race, religion, ~~sex~~sexual orientation, or veteran status is alleged, the petitioner may consult with the Equal Employment Opportunity/Affirmative Action Office.*

...7. Termination of Employment

...c. Non-Reappointment of Non-Tenured Faculty (p. 103)

*If a faculty member on probationary or other non-tenured appointment alleges that a decision not to reappoint was based significantly on considerations in violation of (1) academic freedom or (2) governing policies on making appointments without prejudice with respect to ~~race, sex, religion, or national origin~~, **age, color, creed, disability, ethnicity, gender, gender identity and expression, marital status, national origin, race, religion, sexual orientation or veteran status**, the allegation will be given consideration...*

Senator Leach made a motion to move the language back to committee. Senator Glassmeyer seconded the motion. The motion was called to vote. The motion carried.

B. Contractual Arrangements: Experience vs. Credentials Handbook Language.

Senator Skaggs makes a motion to approve the motion mentioned below. A second is not necessary as it comes from committee.

Motion 1: To adopt the Handbook language changes and additions as indicated in red italics below in part B.1.b, p. 35.

Part B.1.b., p. 35.

b. Full-time and part-time positions not eligible for tenure, consisting of the following ranks:

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Distinguished Professor In-Residence

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Motion 2: To adopt the Handbook language changes and additions as indicated below in part B.1.c., p. 37.

Part B.1.c., p. 37.

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Senator Sinha makes a motion for Mark Brown, Chair of Contractual Arrangements Committee to speak. The motion was seconded by Senator Smith. Motion was approved. Dr. Brown provided clarifications.

Senate President Timm: As this is handbook language change, this motion gets to ferment till the next meeting.

VII. Unfinished Business

No unfinished business

VIII. New Business

No new business.

IX. Adjournment.

VP Anna's motion to adjourn was seconded by Senator Banning.

**Bradley University Senate
2017-2018**

February 15, 2018, Fifth Regular Meeting

Faculty (please initial)

Alvin, Chris	CLAS		Gobeyn, Mark	CLAS		Palakeel, Thomas	CLAS	
Amos, Nancy	CLAS		Goitein, Bernie	FCB		Podlasek, Bob	CCET	RJP
Bailey, Bill	FCB	EB	Hanke, Eran	CEHS	EB	Portocarrero, Melvy	CLAS	
Blair, Eden	FCB	EB	Hatfield, Patty	FCB	EB	Reyer, Julie	CCET	
Banning, Stephen	SCCFA	EB	Heinemann, Steve	SCCFA		Robin, Jennifer	FCB	EB
Rachel Borton	CEHS	EB	Herman, Tony	CEHS		Roos, Kelly	CCET	
Bosma, Wayne	CLAS	EB	Johnson, Celia	CLAS		Shastry, Prashad	CCET	EB
Brammeier, Heather	SCCFA	EB	Kelley, Andrew	CLAS		Sinha, Amit	FCB	EB
Bruns, Laura	SCCFA	EB	Kelly, Joe	CEHS	EB	Smith, Dan	SCCFA	EB
Bukowski, Jeanie	CLAS	EB	Kimberlin, Kevin	CLAS	EB	Stern, Travis	SCCFA	EB
Carty, Tom	CLAS	EB	Krishnamoorthi, K.	CCET	EB	Stover, Naomi	CLAS	EB
Cisneros, Aldolpho	CLAS	EB	Lamoureux, Ed	SCCFA		Timm, Mathew	CLAS	EB
Drake, Teresa	CEHS	EB	Leach, Darcy	CLAS	EB	Vick, Lori	CEHS	EB
Elbella, Abdalla	CCET	EB	Lukowiak, Twila	CEHS	EB	Weaver, Priscella	CEHS	EB
Erickson, Deb	CEHS	EB	McQuade, Kristi	CLAS	EB	Williams, Chris	CLAS	
Fakheri, Ahmad	CCET	EB	Morris, Marty	CCET	EB	Williams, John	CLAS	EB
Frazier, Meg	Lib	EB	Muncy, Jim	FCB	EB	Yoo, John Jung-Woon	CCET	EB
Glassmeyer, Danielle	CLAS	EB	Nugent, Patty	CEHS		Wagoner, A. Jay	SCCFA	EB
			O'Brien, Kevin	FCB				

EB

Ex-officio (please initial)

Students (please initial)

Akers	Lex	EB	Kindler	Andy	EB	Student Body President	Dave Jensen	
Anna	Gary	EB	Malinowski	Olek	EB	Graduate		
Bakken	Jeffrey	EB	McAsey	Mike	EB	Undergraduate	Molly Johnson	MP
Galik	Barbar	EB	Radson	Darrell	EB	Undergraduate	Jensen	DT
Gorman	Zach	EB	Roberts	Gary	EB			
Galik	Barbara	EB	Sattler	Joan	EB			
Heuser	Jake	EB	Skaggs	Jobie	EB			
Huberman	Jeffery	EB	Thomas	Nathan	EB			
Jones	Chris	EB	Zakahi	Walter	EB			37

