

Bradley University Senate

Agenda

First Regular Meeting of the 2013-2014 Senate

3:10 P.M. September 19th, 2013

Michel Student Center Marty Theater

- I. Call to Order
- II. Announcements
- III. Approval of Minutes
 - a. Eighth Regular University Senate Meeting, May 8th, 2013 (p. 3-8)
 - b. First and Special May Senate Meeting, May 8th, 2013 (p. 9-10)
- IV. Reports from Administrators
 - a. President Glasser
 - b. Provost Glassman
- V. Report from Standing Committees
- VI. Unfinished Business
- VII. New Business
 - a. Ratification of Appointments to Standing Committees and Subcommittees
 - i. Affirmative Action
 - ii. Honorary Degrees
 - iii. Sub Committee on General Education
 - b. Appointments to Standing Committees not needing ratification
 - i. Admission and Retention Committee
 - ii. Affirmative Action
 - iii. Contractual Arrangements
 - iv. Continuing Education
 - v. Curriculum and Regulations
 - vi. Faculty Grievance
 - vii. Retirement Advisory Committee
 - viii. Sabbatical Leave

- ix. Strategic Planning
- x. Student Grievance
- xi. TP&D
- xii. University Resources
- xiii. Sub Committees
 - 1. Curriculum
 - 2. Regulations and Degree Requirements

- VIII. Other Business
 - a. Report from Student Senator

- IX. Adjournment

**Bradley University Senate
Minutes
Eighth Regular Meeting of the 2012-2013 Senate**

3:10 P.M. May 8th, 2013
Michel Student Center Marty Theater

- I. Call to Order
- II. Announcements
 - a. Please sign one or both attendance sheets.
 - b. Note the single change to the agenda with the inclusion of the Affirmative Action Committee report.
 - c. Please remember the special meeting immediately following this one.
 - d. President O'Brien thanked the executive committee and Michael McAsey for their help this year.
- III. Approval of Minutes
 - a. Seventh Regular University Senate Meeting, April 18th, 2013 (p. 5-9)
Approved by General Consent
- IV. Reports from Administrators
 - a. President Glasser
 - i. May 1 deposits exceeded 1100. They are still working to increase our enrollment number, as this 1100 enrollment remains fluid and ever-changing
 - ii. The quality of the incoming class is very high in terms of academic statistics
 - iii. President Glasser thanked the faculty for assisting with all the recruitment efforts
 - iv. The administration received/read the submitted Senate Resource Committee Report and will act/respond accordingly
 - v. Special Commencement was held this morning for students who cannot attend May Commencement
 - vi. President Glasser thanked the Senate for their service this year
 - vii. President Glasser asked that faculty remain aware of "stressed" students at this time of the semester and that we keep our counseling services in mind during these encounters/situations

- b. Provost Glassman also reporting as chair of Honorary Degree Committee, Curriculum and Regulations, and Strategic Planning.
 - i. Numerous forums were held/surveys conducted regarding the general Education Initiative. 1800 survey responses were received (1100 from students)
 - ii. Sub-committees 3, 4, and 5 have released their recommendations
 - iii. Steering Committee will work throughout the 2013 summer and intend to release 2-3 drafts of models with associated curriculum to the university in Fall 2013
 - iv. All General Education items must and will go through the Senate
 - v. Honorary Degree Committee: Charles Bolton was nominated for an honorary degree to be awarded at the Dec. 2012 undergraduate commencement. Jeffrey Hoffman was nominated to receive an honorary degree at the Spring 2013 undergraduate commencement.
 - vi. Curriculum & Regulations Committee: sub-C & R is currently reviewing the proposed/current Plagiarism Policy and has no recommendation at this time
 - vii. Strategic Planning Committee: they met twice. Quarterly progress reports were reviewed regarding the 29 strategic initiatives. Board of Trustees has also reviewed these items. It was determined that additional benchmarks were necessary for some of the more vague 29 initiatives.

V. Report from Standing Committees

a. Committee on Curriculum and Regulations

i. Major Modification

79488 ATG Accounting: Accounting 3:2: Accounting with internal auditing concentration
 76071 BUS Undecided Business
 81911 ECO Economics
 83642 FCS Foods, Nutrition, and Wellness
 84227 I M Interactive Media
 88651 SOC Sociology
1st Brian Huggins / 2nd Donna Hill -- Approved

ii. Minor Modification

74469 BUS Business Administration
 77022 ENG Creative Writing
 84232 FCS Family and Consumer Sciences
 79482 MTG Professional Selling
 88652 SOC Sociology
1st Claire Etaugh / 2nd Brian Huggins -- Approved

iii. Concentration Modification

74065 ENG Creative Writing
79481 MTG MTG Professional Sales
79483 MTG Global Supply Chain Management

Note: MTG items were split by President O'Brien. VP Skaggs presided over this vote.

*#74065: 1st Marty Craig / 2nd Claire Etaugh – Approved
#79481/79483: 1st Donna Hill / 2nd Rick Gretz – Approved*

iv. Program Modification

79476 BUS Foster College of Business Administration 62 Nonbusiness
Hours Graduation Requirement
1st Rick Gretz / 2nd Donna Hill -- Approved

v. Course Addition

81889 BIO BIO 230 Human Anatomy and Physiology I (Lecture)
81874 BIO BIO 231 Human Anatomy and Physiology Laboratory I
81891 BIO BIO 232 Human Anatomy and Physiology II (Lecture)
81875 BIO BIO 233 Human Anatomy and Physiology Laboratory II
81893 ECO ECO 355 Supply Chain Economics
77453 ENG ENG 403 Advanced Creative Nonfiction Workshop
77019 ENG ENG 408 Advanced Fiction Workshop
84320 FCS FCS 173 Lodging Operations
84691 FCS FCS 462 Community Wellness Practicum I
84692 FCS FCS 463 Community Wellness Practicum II
77258 MTH MTH 336 Theory of Interest
76073 MUS MUS 360 Introduction to Recording Arts and Sciences

53904 BIO BIO 505 Topics in Bioethics
77455 ENG ENG 509 Intensive Screenwriting Workshop
79466 ENG ENG 510 Intensive Fiction Workshop
82320 IDP COM 409 Advanced Screenwriting Workshop
77454 IDP ENG 409 Advanced Screenwriting Workshop
*Note: Mat Timm pulled item #77258
All other items bundled and approved by General Consent*

vi. Course Modifications

83644 AAS AAS 200 Introduction to African-American Studies
62933 ART ART 214 Beginning Sculpture II

81910 ECO ECO 498 Senior Seminar in Economics, Part I
77020 ENG ENG 407 Advanced Poetry Workshop
83158 FIN FIN 423 Advanced Business Finance
77015 IME IME 422 Manufacturing Quality Control

77445 ENG ENG 503 Intensive Creative Nonfiction Workshop
79465 ENG ENG 507 Intensive Poetry Workshop
Approved by General Consent

vii. Course Deletion

81879 BIO BIO 203 Human Anatomy and Physiology
Approved by General Consent

b. Regulations and Degree Requirements

- i. Academic Calendar for 2016-2017 (pages 10-12).
1st Amit Sinha / 2nd Claire Etaugh -- Approved

c. Graduate Executive Committee

i. Program Modification

84214 BUS Executive MBA Program
65068 BUS Masters of Business Administration
79489 ENG M.A. Program in English (Writing Emphasis)
1st Bernie Goitein / 2nd Steve Tippett -- Approved

ii. Course Modification (*for Information only*)

84215 BUS BUS 623 Scanning the Environment
84218 BUS BUS 653 Strategic Positioning & Maximizing Performance
84219 BUS BUS 658 EMBA Topics
84307 P T P T 650 Clinical Education I
84308 P T P T 710 Clinical Education II
84309 P T P T 800 Clinical Education III
84310 P T P T 850 Clinical Education IV
84311 P T P T 860 Clinical Education V

iii. Course Deletion (*for information Only*)

84216 BUS BUS 641 Dealing With Problem People
84217 BUS BUS 643 Team Building

- d. Annual Reports from Standing Committees (see attached reports)
 - i. Admissions and Retention (page 13) Herb Kasube nonverbal
 - ii. Affirmative Action (page 14) Martha Craig nonverbal
 - iii. Continuing Education and Professional Development (page 15) Janet Lange nonverbal
 - iv. Contractual Arrangements (page 16) Kristi McQuade nonverbal
 - v. Curriculum and Regulations (page 17) Provost verbal,
 - vi. Elections (page 18-19) nonverbal
 - vii. Faculty Grievance (page 20) Jean Jost nonverbal
 - viii. Honorary Degrees (page 21) Provost, verbal,
 - ix. Retirement Advisory (page 22) Amit Sinha nonverbal
 - x. Sabbatical Leave (page 23) Celia Johnson verbal
 - xi. Strategic Planning (page 24) Provost, verbal,
 - xii. Student Grievance (page 25) Deitra Kuester verbal
 - xiii. Tenure, Promotion & Dismissal (page 26) Alex Hertich verbal
 - xiv. University Resources (page 27-29) Richard Gretz, verbal

VI. Unfinished Business

- a. Proposed Faculty Handbook Changes – see pages 30-34.
Approved by General Consent

VII. New Business

- a. N/A

VIII. Other Business

- a. Report from Student Senator
 - i. Senator Pine has received the 2013-14 AY Budget
 - ii. Kelsey Smith was elected Secretary

IX. Adjournment: *1st Mat Timm / 2nd Donna Hill -- Approved*

Bradley University Senate

2012-2013

May 8, 2013

Attendance Sheet

FACULTY

(please initial)

Adams, Mollie	MTA	Gretz, Rick	BO	Newton, Lee	ON
Andersh, Brad	BA	Heinemann, Steve	SH	O'Brien, Matt	MOB
Britner, Shari		Hill, Donna	DH	Podlasek, Bob	POD
Brown, Mark	MB	Jost, Jennifer	JJ	Schweigert, Wendy	WS
Bruns, Laura		Kelley, Andrew	AK	Scott, Amy	AS
Bukowski, Charles	CB	Kerr, Stephen	SK	Shastry, Prasad	SP
Cisneros, Adolfo		Krishnamoorthi, K.	KK	Sinha, Amit	AS
Craig, Martha	MC	Lee, Hwa	HL	Skaggs, Jobie	JS
Curtis, Craig		Liu, Jiangbo	JL	Tayari, Fred	FT
Davidson, Jeannette	JD	Lohman, Mark	ML	Timm, Mat	MT
Degitz, Robert	DR	Lozano, Jose	JL	Tippett, Steve	ST
Erickson, Deborah	DE	Lukowiak, Twila	TL	Wiebold, Lori	WL
Etaugh, Claire	CC	McGill, Monica	MM	Xue, Larry	
Frazier, Meg	MF	Mehta, Paul	PM	Young, Margaret	
Gabor, Elena		Morris, Martin	MM	Zietlow, David	
Goitein, Bernie	GL				
J. Hunzicker	JH				

EX-OFFICIO

(please initial)

Akers, Lex	LA	Huggins, Brian	BHA
Anna, Gary	A	Malinowski, Olek	ML
Bakken, Jeffrey	JB	McAsey, Mike	MM
Beaty, Kathie	KB	Radson, Darrell	
Galik, Barbara	GB	Robertson, Stacey	
Galsky, Alan	GA	Ruch, Chuck	CR
Glassman, David	GD	Sattler, Joan	
President Glasser, Joanne	JG		
Huberman, Jeffrey			

STUDENTS

(please initial)

Eric Currier			
Kyle Malinowski	KM		

Marti Pine MD

**Bradley University Senate
Minutes
Special Meeting of the 2013-2014 Senate**

May 8th, 2013

Immediately Following the Eighth Regular meeting of the 2012-2013 Senate
Michel Student Center Marty Theater

- I. Call to Order
- II. Announcements
 - a. none
- III. Ratification of Members to the Committee on Elections. Brad Andersh, Andrew Kelley (Chair), Steve Tippett, Paul Wayvon.
1st Donna Hill / 2nd Mat Timm -- Approved
- IV. Elections of Officers (presided by Brad Andersh)
 - a. Brad Andersh called for the following nominations:
 - i. President
Donna Hill nominated Matt O'Brien: Approved
 - ii. Vice President
Barb Galik nominated Jobie Skaggs: Approved
 - iii. Secretary
Mat Timm nominated Lee Newton: Approved
 - iv. Two At-Large Senate Exec. Members
Brian Huggins nominated Martin Morris: Approved
Barb Galik nominated Steven Heinemann: Approved
- V. Adjournment: *1st Brian Huggins / 2nd Donna Hill -- Approved*

Bradley University Senate
2013-2014
 Special Session: May 8, 2013
 Attendance Sheet

FACULTY
(please initial)

Adams, Mollie	<i>MA</i>	Heinemann, Steve	<i>SH</i>	Peterson, Melissa	<i>MP</i>
Andersh, Brad	<i>BA</i>	Hertich, Alex	<i>HA</i>	Podlasek, Bob	<i>BP</i>
Britner, Shari		Hill, Donna		Quigg, David	<i>DQ</i>
<u>Bruns, Laura</u>		Jost, Jennifer	<i>JK</i>	Reyer, Julie	
Curtis, Craig		Kelley, Andrew		Sánchez, José	
Davidson, Jeannette	<i>JD</i>	Kim, Jihyun	<i>JK</i>	Schweigert, Wendy <i>Wendy</i>	<i>WKS</i>
Degitz, Robert	<i>DR</i>	Kimberlin, Kevin	<i>KK</i>	Sconduto, Leslie	<i>LS</i>
Erickson, Deborah	<i>DE</i>	<u>Krainak, Paul</u>	<i>PK</i>	Shastry, Prasad	<i>PS</i>
Etaugh, Clair	<i>CE</i>	Krishnamoorthi, K.	<i>KK</i>	Sinha, Amit	<i>AS</i>
Evens, Wayne		Lohman, Mark		Skaggs, Jobie	<i>JS</i>
Frazier, Meg	<i>MF</i>	Lozano, Jose	<i>FL</i>	Tayyari, Fred	<i>FT</i>
<u>Gabor, Elena</u>		Lukowiak, Twila	<i>LL</i>	Timm, Mat	<i>MT</i>
Glassmeyer, Danielle	<i>DM</i>	McGill, Monica		Tippett, Steve	<i>TS</i>
Goitein, Bernie	<i>GB</i>	Mehta, Paul	<i>PM</i>	Toxqui, Aurea	
Grant, Jean Marie	<i>JM</i>	Morris, Martin	<i>MM</i>	Wang, Yun	<i>YW</i>
Gretz, Rick		Newton, Lee	<i>NL</i>	Wayvon, Paul	<i>WP</i>
Hatfield, Patricia	<i>PH</i>	O'Brien, Matt	<i>MO</i>	<u>Young, Margaret</u>	

EX-OFFICIO
(please initial)

Akers, Lex		Huggins, Brian	<i>BH</i>
Anna, Gary	<i>GA</i>	Malinowski, Olek	<i>OM</i>
Bakken, Jeffrey	<i>JB</i>	McAsey, Mike	<i>MA</i>
Beaty, Kathie	<i>KB</i>	Radson, Darrell	<i>DR</i>
Galik, Barbara	<i>GB</i>	Robertson, Stacey	
Glassman, David	<i>GD</i>	Ruch, Chuck	<i>CR</i>
Glasser, Joanne	<i>JS</i>	Sattler, Joan	
Huberman, Jeffrey	<i>HJ</i>	Thomas, Nathan	<i>NT</i>

STUDENTS
(please initial)

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