

Bradley University Senate
Agenda
Sixth Regular Meeting of the 2011-2012 Senate

3:10 P.M. March 22, 2012
Michel Student Center Marty Theater

- I. Call to order
- II. Announcements
- III. Approval of Minutes
 - A. Fifth Regular University Senate Meeting, February 16, 2012 (p. 8)
- IV. Reports from Administrators
 - A. President Glasser
 - B. Provost Glassman
- V. Reports from Standing Committees
 - A. Curriculum and Regulations Committee
 - 1. Major/Program Modifications
 - ID 46655 ENG English
 - ID 58950 ETE Early Childhood Education
 - ID 58953 ETE Early Childhood/Elementary Education
 - ID 58949 ETE Elementary Education
 - ID 58947 ETE K-12 Education Foreign Language & Art
 - ID 58948 ETE K-12 Music Education
 - ID 58951 ETE Learning Behavior Specialist I
 - ID 58952 ETE Learning Behavior Specialist I/Elementary Education
 - ID 58946 ETE Secondary Education
 - ID 58527 FCS FCSD Didactic Program in Dietetics
 - ID 55429 HIS History and Social Studies Education
 - ID 58549 I M Interactive Media
 - ID 55413 IMP Interdisciplinary Major Program
 - 2. Major Deletion
 - ID 58508 HIS Social Studies
 - Summary:* This program does not adequately prepare our students for teaching history in the Illinois school system, which is what most if not all of our graduates are required to do. Moreover, the program is not currently recognized by the National Curriculum Standards for Social Studies accreditation board. We plan to replace it with a modified HIS T program, which will require a number of social studies courses; this new program will be called HIS/SS T.

3. Minor Modifications
 - ID 54749 ENG Creative Writing
 - ID 54750 ENG Professional Writing
 - ID 55417 ENG Literature
 - ID 58553 I M Interactive Media

4. Minor Deletions
 - ID 60721 PSY Psychology
 - ID 43612 SOC Social Informatics

5. Concentration Additions
 - ID 46653 ENG Creative Writing
 - ID 54747 ENG Professional Writing
 - ID 54748 ENG Pre-Graduate Literary Studies

6. Course Addition
 - ID 58556 ACJ CJS 360 Drugs and Crime
 - ID 58555 ACJ CJS 480 Directed Readings in Crime, Law, and Justice

 - ID 56592 ART ART 490 Art Seminar
 - ID 56593 ART ART 590 Art Seminar

 - ID 46645 ENG ENG 481 Senior Project

 - ID 61537 ETE ETE 120 Early Childhood Professional Roles and Responsibilities
 - ID 58547 ETE ETE 210 Human Development from Birth to Young Adulthood
 - ID 58918 ETE ETE 211 Human Development from Birth to Young Adulthood Field Experience
 - ID 58919 ETE ETE 215 Strategies for Effective Teaching
 - ID 58920 ETE ETE 217 Planning and Instruction in Secondary Classrooms
 - ID 58921 ETE ETE 230 Adapting Curriculum to Support Inclusive Environments
 - ID 58922 ETE ETE 345 Guiding Learners: Creating Safe Learning Environments
 - ID 58923 ETE ETE 365 Teaching Reading Within the Content Areas
 - ID 58924 ETE ETE 480 Teaching Portfolio
 - ID 58925 ETE ETE 485 Early Childhood Profession: Reflective Practices

 - ID 58529 FCS FCS 412 Medical Nutrition Therapy II

ID 58509 HIS HIS 307 History of the Early American Republic
ID 58510 HIS HIS 315 U.S. Social Movements
ID 58514 HIS HIS 343 The Enlightenment

7. Course Modification

ID 55428 ENG ENG 347 Shakespeare

ID 61543 ETE ETE 116 Field Experience: Schools and
Schooling in American Society

ID 61544 ETE ETE 222 Gifted Education in American Schools:
Foundations and Future

ID 61545 ETE ETE 223 Gifted Education: Strategies and
Practicum

ID 58937 ETE ETE 227 Development of the Early Adolescent

ID 58938 ETE ETE 228 Strategies for Middle School

ID 58935 ETE ETE 234 Language Development

ID 61546 ETE ETE 235 Methods of Teaching English
Language Learners

ID 61547 ETE ETE 270 Physical Development and Health

ID 61548 ETE ETE 300 Emergent Literacy: Reading and
Writing Across the Curriculum

ID 58954 ETE ETE 304 Early Childhood Novice Teaching
Experience

ID 61549 ETE ETE 306 Novice Teaching Experience K-8

ID 61550 ETE ETE 313 Methods of Literacy I: Reading,
Writing and Language Arts Grades K-2"

ID 61551 ETE ETE 315 Methods of Literacy II: Reading,
Writing and Language Arts Grades 3-8"

ID 61552 ETE ETE 320 Practicum in Education

ID 61553 ETE ETE 329 Characteristics and Methods for
Learners with Emotional and Learning Disabilities

ID 61554 ETE ETE 331 Assistive Technology for Individuals
With Special Needs

ID 61555 ETE ETE 333 Early Childhood Special Education
Methods

ID 61556 ETE ETE 335 Methods of Teaching Social Studies
K-8

ID 61557 ETE ETE 336 Methods of Teaching Science K-8

ID 61558 ETE ETE 339 Methods of Teaching Mathematics K-8

ID 61559 ETE ETE 343 Early Childhood Methods

ID 61560 ETE ETE 351 Elementary School Music Methods for
Music Majors

ID 61561 ETE ETE 352 Secondary School Music Methods for
Music Majors

ID 61562 ETE ETE 371 Secondary Assessment and Technology

ID 61563 ETE ETE 373 Methods of Teaching Secondary Mathematics

ID 61564 ETE ETE 374 Methods of Teaching Secondary Science

ID 61565 ETE ETE 375 Methods of Teaching Secondary Social Studies

ID 61566 ETE ETE 378 Methods of Teaching Family & Consumer Science

ID 58955 ETE ETE 379 Novice Teaching Experience in the Secondary School

ID 61567 ETE ETE 380 Novice Teaching Experience in a K-12 School

ID 61568 ETE ETE 381 Novice Teaching Experience in Music K-8

ID 61569 ETE ETE 382 Novice Teaching Experience in Secondary Music

ID 61570 ETE ETE 386 Methods of Teaching K-12 Art

ID 61571 ETE ETE 387 Methods of Teaching K-12 Foreign Language

ID 61572 ETE ETE 391 Characteristics and Methods for Learners with Developmental Disabilities

ID 61573 ETE ETE 392 Novice Teaching Experience for LBSI

ID 61574 ETE ETE 401 Secondary Special Education

ID 61575 ETE ETE 425 Life Planning for Learners with Exceptionalities

ID 61576 ETE ETE 426 Assessments for Learners with Exceptionalities

ID 61577 ETE ETE 443 Early Childhood Assessment

ID 61578 ETE ETE 445 Educational Collaboration

ID 61579 ETE ETE 492 Practicum For Second Certification

ID 58939 ETE ETE 493 Student Teaching For Music K-12

ID 58940 ETE ETE 494 Student Teaching for LBS I and K-8

ID 58941 ETE ETE 495 Student Teaching in Early Childhood and K-8

ID 58942 ETE ETE 496 Student Teaching for LBS I

ID 58943 ETE ETE 497 Student Teaching in Early Childhood

ID 58944 ETE ETE 498 Student Teaching K-8

ID 58945 ETE ETE 499 Student Teaching in the Secondary School

ID 58531 FCS FCS 407 Nutrition Assessment

ID 58530 FCS FCS 410 Advanced Nutrition

ID 58528 FCS FCS 411 Medical Nutrition Therapy I

ID 58511 HIS HIS 336 Early Non-Western History and Geography

ID 58512 HIS HIS 337 Modern Non-Western History and
Geography

ID 58513 HIS HIS 385 Science, Technology, and Society

ID 58521 IME IME 331 Fundamentals of Materials Science

ID 58541 IME IME 395 Solid Modeling & Rapid Prototyping

ID 58519 IME IME 441 Manufacturing Processes I

ID 58915 MTH MTH 101 The Art of Mathematical Thinking

ID 59531 MTH MTH 112 Precalculus

ID 59533 MTH MTH 118 Calculus With Review A

ID 59535 MTH MTH 121 Calculus I

ID 59537 MTH MTH 300 Topics for Middle School Math
Teachers

ID 59538 MTH MTH 325 Probability and Statistics I

ID 59539 MTH MTH 326 Probability and Statistics II

ID 59540 MTH MTH 335 Topics in Actuarial Science

ID 56605 NUR NUR 433 International Health and Nursing

ID 43614 SOC SOC 210 Sociology of Families

ID 59529 SOC SOC 313 Race, Ethnicity and Power"

ID 38807 SOC SOC 314 Native Americans

8. Course Deletion

ID 58934 ETE ETE 201 The Early Childhood Profession: Roles,
responsibilities, and Experiences

ID 58933 ETE ETE 205 Effective Teaching Strategies

ID 61536 ETE ETE 220 Field Experiences

ID 58932 ETE ETE 225 Human Development

ID 58930 ETE ETE 330 Curricular Adaptations for Learners
With Exceptionalities

ID 58928 ETE ETE 342 Guiding Learners and Developing
Classroom Communities

ID 58929 ETE ETE 360 Teaching Reading in the Content Field

ID 58931 ETE ETE 370 General Secondary Methods I

ID 58927 ETE ETE 467 History & Philosophy of Early
Childhood Education: An Analysis

ID 58926 ETE ETE 490 Student Teaching Professional Portfolio

ID 59526 SOC SOC 324 Sociology of Religion

ID 59527 SOC SOC 325 Science, Technology and Modernity

ID 43613 SOC SOC 421 Culture, Identity, and Cyberspace

B. Regulations and Degree Requirements (p. 13)

1. CLEP Regulation

C. Graduate Executive Committee

1. Program Addition

ID 61514 NUR Doctor of Nursing Practice, Nurse Anesthesia

Rationale: The Council on Accreditation (COA) has encouraged an increase in DNP programs or for the change from MSN to DNP programs citing a goal of requiring DNP as the entry level for practice by 2020. Over the past 5 years, the Department of Nursing at Bradley University has been studying this issue and moving toward a proposal of a DNP for nurse administered anesthesia. In 2010, Bradley University received notice from Decatur Memorial Hospital that the nurse administered anesthesia program that had been offered jointly by the two institutions for over 20 years would be terminated when the class of 2013 graduated. DMH has chosen to pursue an alliance with Millikin University in Decatur. With the termination of this agreement, a void will be created in the field of CRNA education with the closest programs being the Millikin-DMH masters program, SIU, and those in the Chicago area. Since we, at Bradley, had already begun exploring the feasibility of a Doctor of Nursing Practice in Anesthesia, and with so few options available to educate nurse anesthetists in the Central Illinois region, it is prudent to proceed with our plan and move ahead for a seamless transition with a goal of admitting students in 2013. Throughout the 2010-2011 academic years, conversations were held with leadership at several area hospitals and strong encouragement was given to proceed with this plan, citing a need for CRNAs and willingness on the part of these facilities to provide clinical education experiences for Student Registered Nurse Anesthetists (SRNAs).

2. Course Addition

ID 54747 ELH EHC 632 Psychopharmacology in Counseling

ID 54748 NUR NUR 600 Advanced Health Assessment

ID 58925 NUR NUR 603 Health Promotion in Populations

ID 61508 NUR NUR 610 Leadership and Professional Aspects
of CRNA Practice

ID 56593 NUR NUR 625 DNP Practice Seminar I

ID 58922 NUR NUR 640 Healthcare Policy

ID 58509 NUR NUR 650 Basic Principles of Physics in
Anesthesia

ID 58514 NUR NUR 651 Advanced Pharmacology I

ID 46645 NUR NUR 700 Theoretical Foundations of Nursing
Science

ID 58529 NUR NUR 710 Principles of Anesthesia Practice I (T)

ID 58547 NUR NUR 711 Healthcare Clinical Practicum I (P)

ID 58555 NUR NUR 712 Principles of Anesthesia Practice II
(T)

ID 58556 NUR NUR 713 Healthcare Clinical Practicum II (P)

ID 58919 NUR NUR 715 Healthcare Clinical Practicum III (P)

ID 58920 NUR NUR 716 Clinical Correlation Conference I

ID 56592 NUR NUR 720 Methods in Evidence Based Practice

ID 58921 NUR NUR 725 DNP Practice Seminar II

ID 58510 NUR NUR 730 Ethics in Advanced Practice Nursing
ID 58918 NUR NUR 751 Advanced Pharmacology II
ID 58923 NUR NUR 811 Healthcare Clinical Practicum IV (P)
ID 58924 NUR NUR 812 Clinical Correlation Conference II
ID 59519 NUR NUR 813 Healthcare Clinical Practicum V (P)
ID 61504 NUR NUR 814 Clinical Correlation Conference III
ID 61506 NUR NUR 815 Healthcare Clinical Practicum VI (P)
ID 61507 NUR NUR 816 Clinical Correlation Conference IV
ID 61505 NUR NUR 825 DNP Practice Seminar III

3. Course Modifications

ID 61509 ELH EHC 625 Principles of Group Counseling
ID 61510 ELH EHC 661 Couple and Family Counseling
ID 61511 ELH EHC 630 Psychodiagnostics and
Psychopathology in Counseling
ID 61512 ELH EHC 690 Practicum

VI. Unfinished Business

A. Proposal, submitted by the Senate Executive Committee, to add to the functions of the Committee on Elections the elections for the Faculty Handbook Editor and the Faculty Ombudsman and that the Faculty Handbook be updated by the Faculty Handbook Editor to reflect these changes.

B. Proposal, submitted by the Senate Executive Committee, to include the Bradley University Whistleblower Policy by adding it as Subsection 11 in Chapter II (Faculty), Section E (Due Process) of the Faculty Handbook.

VII. New Business

VIII. Other Business

A. Report from Student Senator

IX. Adjournment

**Bradley University Senate
Minutes
Fifth Regular Meeting of the 2011-2012 Senate**

3:10 P.M. February 16, 2012
Michel Student Center Marty Theater

- I. Call to order 3:13 P.M.

- II. Announcements
 - A. Please initial the attendance sheet
 - B. The March Senate meeting is on Thursday, 3/22, the fourth Thursday of the month.
 - C. Thank you Olek Malinowski for upgrades to the user ease of the Faculty Handbook
 - D. The General Education focus group in SC Room 2 is today, immediately following the Senate meeting

- III. Approval of Minutes
 - A. Fourth Regular University Senate Meeting, December, 7, 2011.
Approved by general consent.

- IV. Reports from Administrators
 - A. President Glasser –
 - (1) The President thanked the Campus community for the expressions of support during her recent hospital stay and recovery; (2) The five-year Strategic Plan was unanimously passed by the Board of Trustees at the January meeting; (3) Enrolment management continues to remain cautiously optimistic about the 2012 Freshman class; (4) Five food service companies have visited campus. Proposals will be received in late February and reviewed by the Food Service Committee; (5) Safety and security upgrades continue. A new entry card system that ensures a safe and secure building for the University community, while maintaining public access, will be installed; (6) Two new Board of Trustee members were appointed at the January meeting: Kathleen M.B. Holst, Senior Vice President of RoadSafe Traffic Systems Inc. and Robert J. Clark, Chairman/Chief Executive Officer of Bear Tracker Energy, LLC; (7) The endowment has grown to \$ 241.9 million; (8) Fundraising plans for the Convergent Center are underway; (9) The Westlake Hall renovation and expansion is on schedule and will be ready for classes in the Fall of 2012.

- B. Provost Glassman –
 (1) The Provost reported that faculty contracts will go out March 1; (2) The General Education Initiative is underway. Several focus groups have been scheduled to seek input from the entire University community. This examination will be multi-year, reflective, and thoughtful; (3) The architectural schematic of the Convergent Center is nearly finished.

V. Reports from Standing Committees

A. Elections Committee - no report.

B. Curriculum and Regulations Committee

1. Major Deletion

ID 53514 F L Foreign Languages/German

ID 54734 F L Foreign Languages/German – Secondary Ed

1st Matt O'Brien, 2nd Shari Britner. **Deletion Approved.**

2. Minor Modification

ID 54741 F L Foreign Languages/German

1st Matt O'Brian, 2nd Mat Timm. **Modification Approved.**

3. Course Addition

ID 55412 F L FLG 306 Composition and Conversation

1st Shari Britner, 2nd Matt O'Brian. **Addition Approved.**

4. Course Modifications – **Approved by general consent.**

55426 ENG ENG 341 Medieval English Literature

55427 ENG ENG 344 Renaissance English Literature

55430 ENG ENG 358 18th-Century British Literature

55431 ENG ENG 361 British Romantic Literature

55432 ENG ENG 363 British Victorian Literature

55433 ENG ENG 364 20th Century British Literature

55434 ENG ENG 365 Irish Literatures

55435 ENG ENG 368 Science Fiction and Fantasy

55436 ENG ENG 370 Literary Criticism and Theory

55437 ENG ENG 372 Poetry as Genre

55438 ENG ENG 373 Fiction as Genre

55439 ENG ENG 374 Drama as Genre

55440 ENG ENG 378 Individual Authors

55441 ENG ENG 380 Topics in Language & Literature

55443 ENG ENG 503 Creative Non-Fiction

53513 IME IME 301 Engineering Economy I

54722 NUR NUR 203 Fundamentals of Nursing - Practicum
54723 NUR NUR 207 Adult Health I: An Introduction to
Medical-Surgical Nursing (Practicum)
54724 NUR NUR 307 Maternal-Newborn Nursing - Practicum
54725 NUR NUR 309 Nursing of Children (Practicum)
54738 NUR NUR 315 Psychiatric/Mental Health Nursing
54739 NUR NUR 317 Adult Health II: Medical-Surgical
Nursing (Practicum)
54742 NUR NUR 409 Senior Practicum I
54743 NUR NUR 417 Senior Practicum II

5. Course Deletion
ID 46649 ENG ENG 480 Senior Project

1st Lee Newton, 2nd Mat Timm. **Deletion Approved.**

C. Graduate Executive Committee

For information only.

1. Course Addition
ID 3710 BMA BMA 613 Advanced Algorithms for Business

For information only.

2. Course Modifications
ID 55200 NUR NUR 660 Seminar in Nursing Education
ID 55201 NUR NUR 662 Nursing Education Practicum II

VI. Unfinished Business

VII. New Business

- A. Proposal, submitted by the Senate Executive Committee, to replace the vision and mission statements in the Faculty Handbook with those of the 2012-2017 Strategic Plan as adopted by the Senate on December 7, 2011 and approved by the Board of Trustees on January 27, 2012.

1st Richard Johnson. **Proposal Approved.**

- B. Proposal, submitted by the Senate Executive Committee, to add to the functions of the Committee on Elections the elections for the Faculty Handbook Editor and the Faculty Ombudsman and that the Faculty Handbook be updated by the Faculty Handbook Editor to reflect these changes.

1st Matt O'Brien, 2nd Mat Timm. This change amends some language in the Senate Constitution therefore the vote will be taken at the March 22 Senate meeting.

- C. Proposal, submitted by the Senate Executive Committee, to include the Bradley University Whistleblower Policy by adding it as Subsection 11 in II.E of the Faculty Handbook.

1st Matt O'Brien, 2nd Mat Timm.

Discussion followed - Gary Anna supports adding the Whistleblower Policy (WP) to the Faculty Handbook, as it applies to faculty. However, he added that the Policy was established by the Board of Trustees as standard practice that is influenced by the IRS. The WP is not designed to undermine existing practices or procedures. However, Gary Anna would like to make it clear that the WP is not subject to approval from administration or University Senate.

Brian Huggins reminded Senators that any changes, including where the WP is placed in the Faculty Handbook, must be presented as an amendment to the current motion.

To allow time for Senators to become familiar with the policy, the vote will be taken at the March 22 Senate meeting.

VIII. Other Business

- A. Report from Student Senator, Russell Howland – The Student Senate is preparing for Student Body Officer and Senate elections.

IX. Adjournment. Motion Matt O'Brien. 3:43 PM

Bradley University Senate
Fifth Regular Meeting 2011-2012
February 16, 2012
Attendance Sheet

FACULTY
(please initial)

Adams, Mollie	MTA	Gabor, Elena		Montgomery, DeMaris	Adm
Andersh, Brad		Goitein, Bernie		Morris, Martin	MM
Brammeier, H		Heinemann, Steve	SH	Nanyes, Ollie	ON
Britner, Shari	BS	Hill, Donna	DA	Newton, Lee	LN
Brown, George		Huggins, Brian	BH	O'Brien, Matt	MOB
Brown, Mark		Jones, Michele	MS	Podlasek, Bob	
Bukowski, Charles	CB	Jost, Jennifer	JK	Scott, Amy	
Burhans, Skip	SK	Kelley, Andrew	AK	Shastry, Prasad	PS
Cisneros, Adolfo	AC	Kerr, Stephen		Sinha, Amit	AS
Craig, Martha	MC	Krishnamoorthi, K	KK	Skaggs, Jobie	JS
Dannehl, Charles	CA	Lee, Hwa	HL	Timm, Mat	MT
Davidson, Jeannette	JD	Lewer, Joshua	SL	Tippett, Steve	
Degitz, Robert	DR	Liu, Jiangbo	SL	Wiebold, Lori	WL
El-Chabib, Hassan		Lozano, Jose	JK	Young, Margaret	MY
Erickson, Deborah	ED	Lukowiak, Twila	TL	Zietlow, David	ZD
Fry, Michelle	MF	McGill, Monica	MM		

EX-OFFICIO
(please initial)

Anna, Gary	GA	Glasser, Joanne	
Beaty, Kathie	KB	Huberman, Jeffrey	
Cluskey, Molly	MC	Johnson, Richard	
Delgado, Alberto	AD	Malinowski, Olek	
Etaugh, Claire	CE	McAsey, Mike	
Galik, Barbara		Ruch, Chuck	
Galsky, Alan		Sattler, Joan	
Glassman, David	GD	Scott, Robert	R.S.
		Vickerman, Pat	

STUDENTS

Byram, Ann	BA	Wade Hatler	WH
Derek Cantu	DC	Erin Osborn	EO

V.B CLEP Regulation

February 22, 2012

TO: Dr. Brian Huggins, President; University Senate

FR: Subcommittee on Academic Regulations and Degree Requirements
Kathie Beaty, Brad Andersh, Steve Snyder, Hwa Lee, Ahmad Fakheri, Ed Sattler, Joan Sattler,
chairperson



RE: Approved Item for the University Senate; **Credit for CLEP**

The [following] recommendation from the Academic Regulations and Degree Requirement Subcommittee was approved and forwarded to the Provost's Office on February 6, 2012. It was then approved by the Senate Committee on Curriculum and Regulations at the February 14, 2012 meeting. It is now forwarded to you for consideration and approval by the University Senate.

Motion:

- **Credit for CLEP may be used to satisfy General Education requirements: A maximum of 30 semester hours of credit may be earned by taking the General Examinations of the College-Level Examination Program.** A maximum of 6 credits may be earned for each of the following subject areas: College Composition, Humanities, Mathematics, Natural Sciences, and Social Sciences and History.
- **Students may also earn a maximum of 30 semester hours of credit by taking specific Subject Matter Examinations.** The college in which a student is a major determines the applicability of CLEP credit toward degree requirements.

The CLEP general exams must be taken before completing 60 college credits. The 60-credit limit includes courses taken at Bradley University, credits taken at another college or university, and other credits received by examination. Credits earned through CLEP general exams may not duplicate credits received from other sources. Credits earned through CLEP general or subject exams may not be at a level lower than a course for which credit has been earned.

Background:

Last year the Academic Review Board (ARB) received a request to allow for extensive CLEP credit for a senior who wanted to waive the 24 of last 30 hour requirement. The board decided not to approve the request but was disturbed to find that Bradley University has no limit on time or hours for transferring CLEP credit. Currently CLEP can be transferred to Bradley up to the moment of graduation.

The committee reviewed past proposals related to an hour limit and reviewed a number of web sites at other universities determining their policy on an hour limit. After considerable discussion it was decided that a 60 hour limit would address our academic concerns about inappropriate CLEP transfer of credit and still give the majority of our transfer students some flexibility.

SUGGESTED CATALOG COPY – (Laura McGowan and Kathie Beaty assisted in pulling text together from two places in the catalog to one consistent description based on wording suggested by the ARDR committee.)

College-Level Examination Program

Bradley University is committed to the principle that college-level achievement should be recognized and rewarded without regard to where, when, or how the knowledge was acquired. The University grants a maximum of 60 semester hours to those who earn scores on the College-Level Examination Program (CLEP) examinations in the 50th percentile or higher on national college sophomore norms. Because CLEP credit is transfer credit, it cannot duplicate credit already earned from another source. The Registrar's Office maintains a list of CLEP exams that Bradley accepts. In all cases, an official copy of test scores must be sent from the CLEP office, by request of the student, directly to Bradley University.

- **Credit for CLEP may be used to satisfy General Education requirements: A maximum of 30 semester hours of credit may be earned by taking the General Examinations of the College-Level Examination Program.** A maximum of 6 credits may be earned for each of the following subject areas: College Composition, Humanities, Mathematics, Natural Sciences, and Social Sciences and History.
- **Students may also earn a maximum of 30 semester hours of credit by taking specific Subject Matter Examinations.** The college in which a student is a major determines the applicability of CLEP credit toward degree requirements.

The CLEP general exams must be taken before completing 60 college credits. The 60-credit limit includes courses taken at Bradley University, credits taken at another college or university, and other credits received by examination. Credits earned through CLEP general exams may not duplicate credits received from other sources. Credits earned through CLEP general or subject exams may not be at a level lower than a course for which credit has been earned.

If you have questions about how CLEP credit applies to Bradley, please consult the following:

- if you are currently enrolled at Bradley: The Registrar's Office, (309) 677-3101
- if you are a student new to Bradley: Undergraduate Admissions, (800) 447-6460

The Bradley University Center for Testing offers CLEP testing by appointment. For additional information or to make an appointment contact the Director of the Division of Research and Testing at (309) 677-2416.

For more information about the College-Level Examination Program, contact CLEP at (609) 771-7865 or visit collegeboard.com/clep.