

**Bradley University Senate**  
**Agenda**  
**Fifth Regular Meeting of the 2011-2012 Senate**

3:10 P.M. February 16, 2012  
Michel Student Center Marty Theater

- I. Call to order
- II. Announcements
- III. Approval of Minutes
  - A. Fourth Regular University Senate Meeting, December, 7, 2011 (p. 3)
- IV. Reports from Administrators
  - A. President Glasser
  - B. Provost Glassman
- V. Reports from Standing Committees
  - A. Elections Committee
  - B. Curriculum and Regulations Committee
    - 1. Major Deletion
      - ID 53514 F L Foreign Languages/German
      - ID 54734 F L Foreign Languages/German – Secondary Ed
    - 2. Minor Modification
      - ID 54741 F L Foreign Languages/German
    - 3. Course Addition
      - ID 55412 F L FLG 306 Composition and Conversation
    - 4. Course Modification
      - 55426 ENG ENG 341 Medieval English Literature
      - 55427 ENG ENG 344 Renaissance English Literature
      - 55430 ENG ENG 358 18th-Century British Literature
      - 55431 ENG ENG 361 British Romantic Literature
      - 55432 ENG ENG 363 British Victorian Literature
      - 55433 ENG ENG 364 20th Century British Literature
      - 55434 ENG ENG 365 Irish Literatures
      - 55435 ENG ENG 368 Science Fiction and Fantasy
      - 55436 ENG ENG 370 Literary Criticism and Theory
      - 55437 ENG ENG 372 Poetry as Genre
      - 55438 ENG ENG 373 Fiction as Genre
      - 55439 ENG ENG 374 Drama as Genre
      - 55440 ENG ENG 378 Individual Authors
      - 55441 ENG ENG 380 Topics in Language & Literature
      - 55443 ENG ENG 503 Creative Non-Fiction

53513 IME IME 301 Engineering Economy I

54722 NUR NUR 203 Fundamentals of Nursing - Practicum

54723 NUR NUR 207 Adult Health I: An Introduction to  
Medical-Surgical Nursing (Practicum)

54724 NUR NUR 307 Maternal-Newborn Nursing - Practicum

54725 NUR NUR 309 Nursing of Children (Practicum)

54738 NUR NUR 315 Psychiatric/Mental Health Nursing

54739 NUR NUR 317 Adult Health II: Medical-Surgical  
Nursing (Practicum)

54742 NUR NUR 409 Senior Practicum I

54743 NUR NUR 417 Senior Practicum II

5. Course Deletion

ID 46649 ENG ENG 480 Senior Project

C. Graduate Executive Committee

1. Course Addition

ID 3710 BMA BMA 613 Advanced Algorithms for Business

2. Course Modifications

ID 55200 NUR NUR 660 Seminar in Nursing Education

ID 55201 NUR NUR 662 Nursing Education Practicum II

VI. Unfinished Business

VII. New Business

A. Proposal, submitted by the Senate Executive Committee, to replace the vision and mission statements in the Faculty Handbook with those of the 2012-2017 Strategic Plan as adopted by the Senate on December 7, 2011 and approved by the Board of Trustees on January 27, 2012.

B. Proposal, submitted by the Senate Executive Committee, to add to the functions of the Committee on Elections the elections for the Faculty Handbook Editor and the Faculty Ombudsman and that the Faculty Handbook be updated by the Faculty Handbook Editor to reflect these changes.

C. Proposal, submitted by the Senate Executive Committee, to include the Bradley University Whistleblower Policy by adding it as Subsection 11 in Chapter II (Faculty), Section E (Due Process) of the Faculty Handbook (p.7.)

VIII. Other Business

A. Report from Student Senator

IX. Adjournment

**Bradley University Senate  
Minutes  
Fourth Regular Meeting of the 2011-2012 Senate**

3:10 P.M. December 7, 2011  
Michel Student Center Marty Theater

- I. Call to order – 3:14 PM
- II. Announcements
  - A. Please initial attendance sheet
  - B. Fifth meeting of the Senate will be on Thursday, February 16, 2012.
- III. Approval of Minutes
  - A. Third Regular University Senate Meeting, November 17, 2011.  
Approved by general consent with correction of name misspelling.
- IV. Reports from Administrators
  - A. President Glasser –
    - (1) The President thanked the University community for the robust United Way campaign. Bradley is close to meeting our \$60,000 dollar goal. (2) We had very successful fall 2012 fall campus visits. With optimistic caution, the President stated that the 1<sup>st</sup> preliminarily weekly campus report indicates a full recovery, when compared to last year, will be achieved. (3) The Dean searches for Business Administration, Engineering and Technology, and the Graduate School are ongoing. (4) The *2012 Bradley Works* is being finalized. It will feature several teaching and scholarship accomplishments. (5) In Academic Affairs an internal and external search for an OTEFD Director has been authorized. (6) The State of Illinois has released the State portion of funding for the Westlake Hall project. (7) A search for new food service provider has been initiated. The current contract ends this summer. (8) Undergraduate and Graduate Commencements are scheduled for December 14 (Graduate) and December 17 (Undergraduate). (9) In closing, the President wished all a productive week of finals and a holiday season filled with an abundance of joy and a New Year filled with good health and happiness.
  - B. Provost Glassman – No report.
- V. Reports from Standing Committees
  - A. Elections Committee –
    - Brad Andersh reported the following results to the Contractual Arrangements Committee election:
      - Kristi McQuade – Faculty Representative
      - Pratima Gandhi – Administrative Representative

**Brad Andersh reported on the pilot effort of using Qualtrics to run an online election for the Contractual Arrangements Committee.**

While feedback has been received, the Elections Committee invites others to share additional comments. Challenges were identified and solutions found as follows. (1) Challenge: Email link offered recipients an "opt out" of future email by following a link. Solution: Delete the "opt out" link. (2) Challenge: Multiple selections could be made for the administrative representative. Solution: Carefully use Qualtrics radio buttons to control single versus multiple responses. (3) Challenge: Some spam filters transferred the ballot to recipients' junk email folders. Solution: IRT has listed the server at Qualtrics as an accepted originator for email from bradley.edu.

Brad asked if the Senators had any other concerns or considerations as the Elections Committee prepares an *Electronic Election Proposal* to forward to the Senate Executive Committee for consideration. A Senator asked how well the electronic election was received. Brad stated that a 68% response rate was noted which was the highest in his 3-4 year history as a Committee member. Another Senator asked if the "invitation-to-vote" email can be sent more than once. Brad reported that the invitation cannot be reloaded and resent.

VI. Unfinished Business

- A. Motion to adopt the 2012-2017 Strategic Plan as circulated with the November 17, 2011 Senate Meeting agenda.

During the November meeting, discussion about the meaning and definition of *Global Citizen*, as used in the proposed Strategic Plan, resulted in a request: that the USPC re-examine the language and meaning of *Global Citizen*. The USPC found six parts of the proposed Strategic Plan where *Global Citizen*, and related words, were used and recommended an amendment.

1. On behalf of the USPC, Matt O'Brien made the following motion: Amend the 2012-2017 Strategic Plan under consideration by making the changes proposed by the USPC under the headings of:

Mission Statement,  
Core Values - Innovation,  
Core Values – Globalization,  
Core Values - Experiential Learning,  
Strategic Area A: Our Sense of Place,  
Strategic Area B: Our Sense of Human Value

Discussion - Brad Andersh asked if changes to the Mission Statement altered what appeared to be a direct quote from either Mrs. Bradley's Will or Bradley's Charter. Dan Getz, with permission from the Senate, clarified that the wording was an adaptation rather than a direct quote.

Brian Huggins asked if any Senators request that any portion of the amendment be considered separately. No separation requested.

Vote on the Amendment to proposed Strategic Plan.  
**Amendment Approved.**

**2. Motion to Adopt the Strategic Plan as Amended –**  
Discussion – Bernie Goitein asked if units not specifically listed in the proposed Plan will be limited from participating. Provost Glassman, on behalf USPC, responded that the unit list was not meant to be exhaustive. He then quoted from the proposed Strategic Plan: “Although the plan delineates select focal initiatives during the course of the next five years, opportunity exists within colleges and units for ideas not found in this document to be proposed, considered, and acted upon during this time frame.” Provost Glassman concluded with, "we are not going to exclude opportunities that exist".

No further discussion. **Strategic Plan Adopted.**

VII. New Business – None.

VIII. Other Business

- A. Report from Student Senator – (1) Credit hour resolution did not pass because it could result in up to a 15% tuition increase. (2) The Student Senate is working with Dining Services to explore opening Center Court and other options to lengthen late night food service hours. (3) Student Body Officer Elections are being revamped. (4) The Student Senate would like to see University initiatives to improve and enhance the capabilities of the Smith Career Center and a commitment to future facilities (e.g., gathering spaces and furniture in the gathering spaces).

IX. Adjournment. Motion Matt O’Brien. 3:45 PM.

Bradley University Senate  
Third Regular Meeting 2011-2012  
December 7, 2011  
Attendance Sheet

**FACULTY**  
(please initial)

Adams, Mollie	MTM	Gabor, Elena	E.G.	Montgomery, DeMaris	
Andersh, Brad	AB	Goitein, Bernie	B.G.	Morris, Martin	
Brammeier, H	AB	Gretz, Rick	R.G.	Nanyes, Ollie	
Britner, Shari	SB	Heinemann, Steve		Newton, Lee	LAN
Brown, George		Hill, Donna	D.H.	O'Brien, Matt	MOB
Brown, Mark	KPB	Huggins, Brian	B.H.	Podlasek, Bob	POB
Bukowski, Charles	CB	Jones, Michele	M.J.	Scott, Amy	AS
Burhans, Skip	SB	Jost, Jennifer	J.S.	Shastry, Prasad	PS
Cisneros, Adolfo	AC	Kelley, Andrew	AK	Sinha, Amit	AS
Craig, Martha	MC	Kerr, Stephen	SK	Skaggs, Jobie	JS
Dannehl, Charles	DC	Krishnamoorthi, K	KK	Timm, Mat	MT
Davidson, Jeannette	JD	Lee, Hwa		Tippett, Steve	
Degitz, Robert	DR	Liu, Jiangbo	JL	Wiebold, Lori	WL
El-Chabib, Hassan	HC	Lozano, Jose		Young, Margaret	
Erickson, Deborah	DE	Lukowiak, Twila	TL	Zietlow, David	DZ
Fry, Michelle	MF	McGill, Monica	MM		

**EX-OFFICIO**  
(please initial)

Anna, Gary	GA	Glasser, Joanne	JG
Beaty, Kathie	KB	Huberman, Jeffrey	JH
Cluskey, Molly	MC	Johnson, Richard	JR
Delgado, Alberto	AD	Malinowski, Olek	OM
Etaugh, Claire	EC	McAsey, Mike	MM
Galik, Barbara	GB	Ruch, Chuck	CR
Galsky, Alan	GA	Sattler, Joan	JS
Glassman, David	GD	Scott, Robert	RS
		Vickerman, Pat	PV

**STUDENTS**  
(please initial)

Byrant Au	BA	Wade Hatler	WH
Derek Cantu	DC	Erin Osborn	EO

VII. New Business – Item C: Add following language as Subsection 11 in II.E of the Faculty Handbook

### **11. Policy on Reporting and Investigation of Allegations of Suspected Improper Activities (Whistleblower Policy)**

#### Policy Purpose and Statement

Institutions of higher education are entrusted by society with great resources and commensurately great responsibilities for creation, dissemination, and preservation of knowledge. College and University personnel play a key role in upholding public trust

and acting in the highest standards of ethical practice, integrity, openness, honesty, accountability, responsibility and fairness. Bradley University (University) encourages

everyone associated with it to commit to acting in the best interest of the University.

In order to facilitate open and honest communication, the University has established a Code of Ethics for Trustees, Officers and Key Employees. This Code of Ethics reinforces

other standards of ethics and responsibilities contained in employment agreements and policies at Bradley. The University is committed to maintaining a positive, ethical work environment for all members of the University community.

To this extent, if an individual suspects fraud, abuse or misuse of the University's resources or assets; encounters dishonest actions or deeds; suspects a conflict of interest; or any other behavior that violates University policies, laws and regulations, then these types of violations or suspected violations should be reported to the University.

#### Policy Guidelines

A report of a violation should reflect a real or legitimate concern that is believed should

be addressed. Anyone who reports a violation will not suffer harassment, retaliation of

adverse employment consequences. Anyone who perpetuates harassment, retaliation or in any way affects the employment of a reporter will be subject to disciplinary action,

up to and including termination of employment. The University encourages employees

and other involved parties to bring forth serious issues and concerns utilizing established procedure and policy protocols.

Disclosures of violations or suspected violations should be reported to your immediate supervisor, department chair, dean, director, vice president, human resources or internal audit department.

If an individual is uncomfortable making such a submission as indicated above, the University has contracted with a third party who provides confidential, anonymous reporting services. All reports involving a violation will be treated seriously and fully investigated to determine the facts and resolution appropriate under the circumstances. Instructions for anonymous submissions to this third party provider can be found on the University's website at [secure.ethicspoint.com/domain/media/en/gui/23412/index.html](https://secure.ethicspoint.com/domain/media/en/gui/23412/index.html) on the University's website or on the Human Resource website at [www.bradley.edu/humanresources](http://www.bradley.edu/humanresources) under the "Ethics Hotline" link.