

Bradley University Senate
Agenda
Third Regular Meeting of the 2010-2011 Senate

3:10 P.M. November 18, 2010
Michel Student Center Martyr Theater

- I. Call to order
- II. Announcements
- III. Approval of Minutes
 - A. Second Regular University Senate Meeting, October 21, 2010. (p.4)
- IV. Reports from Administrators
 - A. President Glasser
 - B. Provost Glassman
- V. Report from Standing Committees
 - A. Committee on Elections
 - B. Committee on Curriculum and Regulations
 - 1. Major Addition - ETE Early Childhood/Elementary Education
 - 2. Major/Program Modification
 - a. ENG English (ENG) and English Secondary Education (ENG-T)
 - b. I B 306 FCBA Undergraduate Core Curriculum
 - c. I S 255 International Studies
 - d. MTN Medical Technology
 - 3. Minor Addition - ACJ Criminal Justice Studies
 - 4. Concentration Addition - IME MFE with Lean Manufacturing Concentration

 - 5. Course Additions
 - ACJ CJS 301 Theories of Crime and Justice
 - ACJ CJS 380 Topics in Crime, Law, and Justice"
 - ACJ CJS 401 Ethics, Crime, and Criminal Justice"
 - BIO BIO 303 Plants and People
 - F L FLC 101 Elementary Chinese
 - F L FLC 102 Elementary Chinese
 - I S I S 295 Research Design and Methods for International Studies
 - I S IS 320 Latin America in a Global Context
 - IME IME 110 Introduction to Computers & Computational Analysis
 - IME IME 361 Introduction to Simulation and Expert Systems
 - IME IME 412 Design and Analysis of Experiments
 - IME IME 461 Simulation of Human-Machine Systems
 - IME IME 481 Lean Production Systems
 - IME IME 483 Production Planning and Control
 - IME IME 485 Occupational Ergonomics

IME IME 486 Logistics & Supply Chain Systems
IME IME 495 Design for Manufacturability
IME IME 581 Cellular Lean Manufacturing Systems
IME IME 586 Logistics & Supply Chain Systems
RLS RLS 305 EARLY CHRISTIANITY: MONASTICISM
SOC SOC 101 The Anthropological Perspective
SOC SOC 303 Culture & Belief: Magic, Witchcraft, Religion
SOC SOC 305 Peoples and Cultures of the Non-Western World

6. Course Modifications

ACJ CJS 110 Introduction to the Criminal Justice System
ACJ CJS 130 Introduction to Investigations
ACJ CJS 225 Criminal Law
ACJ CJS 230 Introduction to Computer Forensics
ACJ CJS 250 Police Organization and Administration
ACJ CJS 330 Advanced Computer Forensics
ETE ETE 227 Development of the Early Adolescent
ETE ETE 228 Strategies for Middle School Instruction
ETE ETE 304 Early Childhood Novice Teaching
ETE ETE 306 Novice Teaching K-8
ETE ETE 467 History and Philosophy of Early Childhood Education:
An Analysis
ETE ETE 495 Student Teaching in Early Childhood and K-8
ETE ETE 497 Student Teaching in Early Childhood
ETE ETE 498 Student Teaching K-8
HIS HIS 329 Germany 1870-1945: From Second Empire to Third Reich
HIS HIS 340 Twentieth-Century Europe
IME IME 333 Materials Science Laboratory
IME IME 441 Materials Processing I
IME IME 443 Materials Processing II
IME IME 445 Computer-Aided Manufacturing
IME IME 512 Design and Analysis of Experiments
IME IME 515 Linear Programming and Extensions
IME IME 522 Manufacturing Quality Control
IME IME 524 Six Sigma Theory and Methodologies
IME IME 531 Polymer and Ceramic Materials and Processing
IME IME 533 Composite Material and Manufacturing
IME IME 541 Advanced Forming Processes
IME IME 543 Advanced Material Removal Processes
IME IME 561 Simulation of Human-Machine Systems
IME IME 583 Production Planning and Control
IME IME 585 Occupational Ergonomics
IME IME 595 Design for Manufacturability
I S IS 495 Advanced Seminar in International Studies
SOC SOC 390 Topics in Sociology

- 7. Course Deletions
 - I S IS 255 Ideologies in International Affairs
 - SOC SOC 340 Urban Life and Culture
 - SOC SOC 301 People and Cultures of the Non-Western World

C. Graduate Executive Committee

- 1. Program Modification
 - IME 2 Master of Science in Industrial Engineering (MSIE)
- 2. Concentration Additions
 - IME MSMFE Production Engineering
 - IME MSMFE with Manufacturing Management Concentration
- 3. Course Modification
 - E E E E 681 Research
 - E E E E 682 Research
 - E E E E 691 Topics in Electrical Engineering
 - E E E E 692 Topics in Electrical Engineering
 - E E E E 699 Thesis

VI. Reports from Ad Hoc Committee

VII. Unfinished Business

- A. Proposal, submitted by the Senate Executive Committee, to change language in I.E - Article II-1.1 (University Senate Constitution – Membership – p.12)

VIII. New Business

IX. Other Business

- A. Report from Student Senator

X. Adjournment

Bradley University Senate
Minutes
Second Regular Meeting of the 2010-2011 Senate

3:10 P.M. October 21, 2010
Michel Student Center Marty Theater

I. Call to order

The meeting was called to order at 3:15 p.m.

II. Announcements

- A. Brian Huggins reminded Senators to initial the attendance sheet and pick-up a copy of the *ex-officio membership* amendment
- B. Brian Huggins informed Senators that the Curriculum and Regulations Committee Routing System (CRCRS) as been modified. CRCRS items will now be released to the Senators once the Senate Executive Committee completes the agenda preparation. Once prepared, the Senate President will release curriculum items through the added step (CRCRS *Senate Agenda Prep*). Senators may log onto CRCRS to review the documents, supporting material, and related notes. Responses to the items can be made in the FYI section of CRCRS. Keep in mind that any comments made do not constitute a vote.
- C. The Senate Executive Committee (SEC) recommends that items should be added to the agenda during *Announcements* rather than under its own *Order of Business* heading. This change makes additions consistent with the removal of items; which occurs during *Announcements*. Senators are to contact a member of the SEC to have items either removed or added. The preceding changes are consistent with *Robert's Rules* and the *Faculty Handbook*. Further, Senators' ability to put items on the floor under *New Business* is not limited.

III. Approval of Minutes

- A. First Regular University Senate Meeting, September 16, 2010.
A motion and a second were made to accept the Minutes from the September 16, 2010 meeting. The motion was passed by general consent.

IV. Reports from Administrators

- A. President Glasser
 - 1. On behalf of the Board of Trustees, President Glasser invited Molly Cluskey to the stage where a Resolution recognizing Molly's service was read (see attached Resolution).

2. President Glasser conveyed her appreciation for the understanding and support that faculty and staff have provided as the Bradley community deals with two recent and tragic student deaths.
3. President Glasser acknowledged a successful Founder's Day celebration and encouraged all faculty to attend next year. The President also recognized faculty who were honored during the event.
5. President Glasser reported that the Emeriti dinner celebration, held this week, had more than 250 attendees. Eight new emeriti were recognized during the celebration.
6. President Glasser attended the annual Speak Up last night. Topics that were addressed included: campus safety, recycling; faculty posting of midyear grades, to name a few.
7. President Glasser recently returned from fund raising and recruitment visits to Minnesota, Atlanta, and Washington D.C. with an upcoming visit to New York scheduled. Recruitment, held in conjunction with Alumni/fundraising events is a new strategy that appears successful. Alan Galsky is tracking the impact of the new strategy on future student applications and enrollment.
8. President Glasser reminded the Senate of upcoming events: (a) more than 1100 parents expected for Parents Weekend; (b) the Braves auction will be held at the Paradise; (c) the annual Red and White scrimmage; (d) Board of Trustees meeting; (e) the security and safety report will arrive in coming days; and (f) a national search for a new Chief of Police will be initiated soon.

B. Provost Glassman

1. Academic Affairs is continuing to prepare for the upcoming NCA visit - November 15 through the 17. Pre-visit blasts, beginning November 1 will include: table tents, posters, electronic bulletin boards, and t-shirts that will be distributed to students.
2. The Library Task Force has been meeting weekly over the last month and will visit similar institutions in the near future. Provost Glassman would like all faculty members to share their experiences with Task Force members.
3. A search for the Dean of the Graduate School and Sponsored Research has been initiated. The announcement is posted on Human Resources' website and the Graduate School webpage.
4. The Deans' evaluations are currently underway; 100% faculty participation is encouraged.

V. Report from Standing Committees

A. Committee on Elections - Steve Tippetts addressed the Senate.

1. Election results:

- a. *Committee on Tenure, Promotion, and Dismissal*: Cecile Arquette, Edward Flint, and Paul Want elected.
 - b. *Faculty Grievance Committee*: Ted Fleming, Kevin Kimberlin, and Jiang Liu were elected.
 - c. *Strategic Planning*: College of Communication and Fine Arts - George Brown; College of Education and Health Sciences – Molly Cluskey; Liberal Arts and Sciences – Dan Getz.
2. Ballots will be going out for Contractual Arrangements
 3. Nominations for faculty handbook editor are being accepted

B. Committee on Curriculum and Regulations

1. Major Addition – Hospitality Leadership. 1st Lee Newton, 2nd Matt O’Brien. Motion passes.

2. Program Modification – FCBA Undergraduate Core Curriculum. 1st Matt O’Brien, 2nd Nina Collins. A motion to strike BMA 372 from the new catalog language in the supporting document was made because the program modification deletes the course from the College of Business core. 1st Lee Newton, 2nd Matt O’Brien. Motion passes. Motion passes for program modification.

3. Course Additions

Approved by general consent

- ID 35395 FCS 170 Hospitality Leadership I
- ID 35398 FCS 171 Sanitation Health & Safety
- ID 35400 FCS 172 Hospitality Practices I
- ID 35401 FCS 272 Facility Services I
- ID 35403 FCS 372 Facilities Services II
- ID 35405 FCS 375 Hospitality Practicum I
- ID 35406 FCS 376 Hospitality Seminar I
- ID 35408 FCS 475 Hospitality Practicum II
- ID 35409 FCS 476 Hospitality Seminar II
- ID 35951 FCS 370 Hospitality Management Accounting
- ID 45952 FCS 470 Special Topics in Hospitality Business

4. Course Modifications

Approved by general consent

- ID 35950 FCS 140 Introduction to Family and Consumer Sciences
- ID 22783 ME 342 Design of Machine Elements
- ID 34740 ETE 494 Student Teaching for LBS I & K-8

- ID 16514 IME 545 Advanced Joining and Fabrication
- 5. Course Deletion
 - Approved by general consent
 - ID 16512 IME 500 Engineering Economy and Costs

C. Graduate Executive Committee

- 1. Program Modification
 - Master of Science in Manufacturing Engineering MSMFE
 - 1st Matt O'Brien, 2nd Lee Newton. Motion Passes

For informational purposes only

- 2. Course Modification
 - ID 3663 IME 691 Research
 - ID 826 IME 699 Thesis
 - ID 24915 NUR 698 Directed Research in Nursing
- 3. Course Deletion
 - ID 788 IME 692 Research

VI. Reports from Ad Hoc Committee – None

VII. Unfinished Business - None

VIII. New Business – A & B bundled for consideration - no objections

- A. Ratification of the Student Senate appointment, Sarah Nichelson, to the General Education Subcommittee for a 1 year term.
- B. Ratification of Senate Executive Committee appointment, Lee Newton, to Contractual Arrangements.
 - 1st Matt O'Brien, 2nd Joan Sattler. Motion Passes.

Motion passes ratifying S. Nichelson to the General Education Subcommittee and L. Newton to Contractual Arrangements.

- C. Proposal, submitted by the Senate Executive Committee (SEC), to change language in I.E - Article II-1.1 (University Senate Constitution – Membership)
 - Brian Huggins explained that the past University Senate President serves as an ex officio member on the Senate Executive Committee. However, the language of this practice does not appear in the University Senate Constitution. Further, two administrative positions currently listed in I.E - Article II-1.1 no longer exist. Consequently, the SEC submitted appropriate language changes. 1st Matt O'Brien, 2nd Lee Newton. Motion Passes. A final vote will be held during the next Senate meeting.

IX. Other Business

A. Report from Student Senator – Nick Fahnders addressed the Faculty Senate (see attached report).

X. Adjournment – 4:00 PM . 1st Matt O’Brien; 2nd Erin Osborn. Motion passed by general consent.

Bradley University Senate
Second Meeting 2010-2011
October 21, 2010
Attendance Sheet

FACULTY
(please initial)

Andersh, Brad	<i>BA</i>	Heinemann, Steve		Park, Young	
Arquette, Cecile	<i>CA</i>	Huggins, Brian	<i>BH</i>	Perry, Sandra	<i>SP</i>
Banning, Steve	<i>SB</i>	Hunzicker, Jana		Podlasek, Bob	
Bhandari, Shyam	<i>SB</i>	Juhlke, Mark	<i>MJ</i>	Portocarrero, Melvy	<i>MP</i>
Britner, Shari	<i>BS</i>	Kelley, Andrew	<i>AK</i>	Rossen, Doug	
Brown, George	<i>GB</i>	Kerr, Stephen	<i>SK</i>	Schmidt, Roy	<i>RS</i>
Brubaker, Cindy		Krishnamoorthi, K		Schopt, James	<i>JS</i>
Burbans, Skip		Lazano, Jose	<i>JL</i>	Scott, Amy	<i>AS</i>
Chuskey, Molly	<i>MC</i>	Malinowski, Aleksander	<i>MA</i>	Skaggs, Jubie	<i>JS</i>
Collins, Nina	<i>NC</i>	McGowan, Matt	<i>MM</i>	Stolz, Fisher	
Craig, Martha	<i>MC</i>	Mehta, Paul		Stover, Nick	
Dannehl, Charles	<i>CD</i>	Montgomery, DeMaris	<i>DM</i>	Timm, Mat	<i>MT</i>
El-Chabib, Hassan	<i>EH</i>	Morris, Marty		Tippett, Steve	<i>TS</i>
Ferolo, Jim	<i>FF</i>	Nanyes, Ollie	<i>ON</i>	Wiebold, Lori	<i>WL</i>
Gretz, Rick	<i>GR</i>	Newton, Lee	<i>LN</i>	Williams, Chirs	<i>WC</i>
		O'Brien, Matt	<i>MO</i>	Young, Margaret	

EX-OFFICIO
(please initial)

Anna, Gary	<i>GA</i>	Gasser, Joanne	<i>JA</i>
Raer, Rob	<i>RR</i>	Huberman, Jeffrey	<i>HJ</i>
Beary, Kathie	<i>KB</i>	Johnson, Richard	<i>JR</i>
Boila, Robert	<i>BR</i>	McAsey, Mike	<i>MA</i>
Laugh, Claire	<i>LC</i>	Ruberson, Nicki	<i>NR</i>
Galik, Barbara		Ruch, Chuck	<i>CR</i>
Galsky, Alan		Sattler, Joan	<i>JS</i>
Glassman, David	<i>GD</i>	Vickerman, Pat	<i>VP</i>

STUDENTS
(please initial)

Crabel, Nathan	<i>NC</i>	Swialkowski, Nicholas	
Fahnders, Nick	<i>FN</i>	Osborn, Fain	<i>FO</i>

**Bradley University
Board of Trustees
Resolution**

Dr. Maureen D. Cluskey

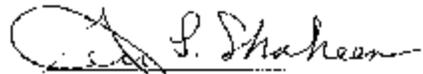
WHEREAS, Dr. Maureen D. Cluskey, Associate Chair of Nursing, has served with distinction and dedication as President of the University Senate of Bradley University for the past two years and also served as faculty representative to the University Board of Trustees during this period as well as faithfully fulfilling her responsibilities to the department and its students; and

WHEREAS, Dr. Maureen D. Cluskey, has again exemplified the relationship between faculty and administration and demonstrated the importance of these working relationships through her service; and,

WHEREAS, Dr. Maureen D. Cluskey, through her passion, candor and dedication to the University has exemplified the values of the University's Senate to helping advance Bradley; and,

WHEREAS, Dr. Maureen D. Cluskey, has always been approachable, reasonable and articulate in receiving and communicating the perspectives of the faculty and other important University constituencies; therefore be it

RESOLVED, that the Board of Trustees of Bradley University acknowledges its appreciation for her very special service to the Board of Trustees and the University.



**Gerald L. Shaheen
Chairman**



**Joanne K. Glasser
President**

July 23, 2010

A SENATE FACE LIFT!

The Student Senate has undergone a few changes this year, with the official turnover including the new Academic and Organization senators, there is more diversity, more representation, and more students involved with Senate than at least the past five years. For the first time, we have actually had to deny seats to students because the senate is so full. Also, after years of General Assembly convening in the Garrett Center, we have relocated to the luxurious Baker B-52 Executive Suite. Meetings are every Monday 3:30-5:00pm. Feel free to stop by whenever you like. If you are interested in addressing the General Assembly, contact Student Body Vice President Tricia Anklan at: panklan@mail.bradley.edu

COMMITTEE UPDATES

ACADEMIC AFFAIRS

- Academic Senators researching all areas of the academic realm
- Academic Senators met with respective deans to touch base for the upcoming year
- Trying to create more of a dialogue between the students and faculty on campus

CAMPUS AFFAIRS

- Working on a Parking resolution:
 - o Change St. James parking on weekends; open to everyone
 - o 15-minute parking (meters) for groceries, errands, etc.
- Technology Services and Affairs is working on a new MYBU Homepage with Computing Services for Fall '11

STUDENT RELATIONS

- Secretary of Student Relations Danielle McMillan would like to personally thank everyone that attended Speak Up! Yesterday; it was a huge success
- If you have any suggestions or questions, please contact Secretary McMillan at: dmcmillan@mail.bradley.edu

STUDENT BODY OFFICERS

- Student Body Vice President Tricia Anklan is working on a sustainability project (specifically with recycling)
- Student Body Secretary Sarah Rayfield is submitting the most efficient and organized minutes I have seen in a long time; they are fantastic!

If you have any questions or would like any more information, do not hesitate to email me at nfahnders@mail.bradley.edu.

Thank you, and have a great month!!!

VII.A
PROPOSED AMENDMENT TO THE BRADLEY UNIVERSITY SENATE
CONSTITUTION

Chapter I

Section E

Article II

1. Membership - Paragraph 1

SUBMITTED BY: The 2010 - 2011 Senate Executive Committee

Current Language:

ARTICLE II – UNIVERSITY SENATE

1. Membership

1. The President and Vice Presidents of the University, Deans of Colleges and the Graduate School, the Associate Provost for Student Affairs, the Associate Provost for Information Technologies and Resources, the Associate Provost for Enrollment Management, and the Registrar shall be ex officio members of the University Senate.

Proposed Change (changes in bold)

ARTICLE II – UNIVERSITY SENATE

1. Membership

1. The President and Vice Presidents of the University, Deans of Colleges and the Graduate School, ~~the Associate Provost for Student Affairs~~, the Associate Provost for Information Technologies and Resources, ~~the Associate Provost for Enrollment Management~~, **and** the Registrar, **and the Immediate Past President of the University Senate** shall be ex officio members of the University Senate.